COMPETENCY
MAKING A GOOD IMPRESSION ANSWER KEY

1. Why is proper dress in the workplace important to you?

   Acceptable responses include: to make a good impression, to fit in with the work environment, to present the company to the public in the way the company desires, the correct appearance helps with keeping jobs and being presented with opportunities to grow within the organization, to have pride in myself, etc.

2. What effect does good personal hygiene have in the workplace?

   Acceptable responses include: creates a comfortable work environment which promotes teamwork, makes it easier for coworkers to be around you, makes everyone approachable for formal and informal training and friendships, for proper health and safety issues, etc.

3. How do mannerisms affect the way you are treated by coworkers?

   Bad habits can result in coworkers not being friendly and not wanting to spend time with you. This can have a negative effect on your job performance. Your coworkers may not want to help you or even answer your questions, which can impact your job performance. Getting along with coworkers may be of great importance to the management personnel.