HOW JOB SAVVY ARE YOU
(PAGE 30, JOB SAVVY, 5TH EDITION)
ANSWER KEY

Exercise 1-Chad

1. Chad might feel frustrated, forgotten and unimportant.

2. Chad should have asked what time he needed to report to work on his first day on the job.

Exercise 2-Felicia

1. Felicia might feel disappointed since she wanted to make a good first impression but she failed to bring the required document.

2. Felicia should have asked if she needed to bring anything with her for her first day on the job.

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ANSWER KEY

Exercise 1 - Craig

1. He should have asked Sharon how to price the brand he was not sure of.

2. The prices could be marked incorrectly. If they are marked too high, people may not purchase the product (or go elsewhere to buy it). If they are marked too low, the store may have to honor the low price and, therefore, may lose money on the sale of those items.

Exercise 2 - Vicky

Some potential questions are:

How do I answer the phone?
How do I use the phone system?
Where are the files?
What is the procedure for lunch and breaks?
Where are the supplies kept?