TITLE: Information about Rights **Number: 207.00**

Policy:

It is the policy of Thrive Behavioral Network, LLC that staff will inform clients upon admission that there are legal rights for their protection during their stay at the facility, and that these rights are described in an accompanying written statement of the applicable rights and responsibilities set forth in this section. Reasonable arrangements will be made for those with communication impairments and those who speak a language other than English.

Procedure:

207.10 Client Orientation to Rights

Subpart 1 - Initial Orientation

Clients will receive an initial orientation to their rights within 24 hours of admission to the facility by an assigned staff person. This action will be documented in the client's case file. The client and/or the client's representative, if any, will be provided with a written copy of Form 2005 – Recipient Rights (for HCBS programs) or Form 2005 - Client Rights (for IRTS and RCS programs).

Subpart 2 - Ongoing Information

Staff will provide a more detailed orientation, allowing for more staff and client interchange throughout the first month after admission. The dates, amount of time and content of these interchanges will be documented in the client's case file.

Subpart 3 - Orientation Assistance

Individual clients who have communication impairments such as illiteracy will have their rights read and explained by the assigned staff person. Attempts will also be made to seek a translator's assistance in informing a client who speaks a language other than English.

207.20 Posting and Availability of Rights

Form 2005 – Client Rights (for IRTS and RCS programs) as found in Minnesota Statute 144.651, 253B.03, and 245I.12, or Form 2005 – Recipient Rights (for HCBS programs) as found in Minnesota Statute 144.651, 245D.04 and 253B.03, will respectively be posted in a public area in the facility. Questions that a client, their guardian or their chosen representative have about the facility policies, inspection findings of state and local authorities and any questions regarding client rights can be referred to the Treatment/Program Director for explanation.

Clients will be periodically reminded by staff of their rights and what steps to take if a client or their representative believes their rights have been violated, or if there is a grievance to be considered.