

Commonly Confused Words—XII

Directions: Choose the word or phrase that is used correctly. Examples of correct usage of commonly confused words are covered in *The Only Grammar Book You'll Ever Need*, pages 6–18.

1. To find the answer to the question in his physics class, Geraldo had to (a) pore (b) pour over three books.
2. (a) Pore (b) Pour the liquid into the mixture of flour and sugar.
3. After the fire alarm went off, the (a) principle (b) principal called a meeting of all the teachers and other staff.
4. Equality under the law is a main (a) principle (b) principal in a democratic society.
5. Harry found the (a) quiet (b) quite of the forest to be calming.
6. “I was (a) quiet (b) quite worried when you didn’t call,” Isabelle told Isaac.
7. Isaac replied, “I was (a) real (b) really tired and I just went to bed.”
8. Is that the (a) real (b) really reason I didn’t hear from you?
9. After hearing the news, Josh had to (a) sit (b) set down and think about what to do next.
10. Just (a) sit (b) set the package down and wait to open it.

ommonly Confused Words—XIII

Directions: Choose the word or phrase that is used correctly. Examples of correct usage of commonly confused words are covered in *The Only Grammar Book You'll Ever Need*, pages 6–18.

1. The (a) stationery (b) stationary used during the war was now tattered and stained.
2. After applying the glue, hold the item (a) stationery (b) stationary for five seconds.
3. Are you (a) suppose to (b) supposed to answer the phone while Karen is out of the office?
4. Larry and Claudia are (a) suppose to (b) supposed to be getting married in June.
5. Since you have more money (a) than (b) then I do, why don't you buy me a soft drink?
6. First Mike was given the "Most Handsome" prize, (a) than (b) then he was given the "Most Intelligent" prize.
7. The food (a) that (b) which I need for the new recipe is all in the refrigerator.
8. The almonds, (a) that (b) which are optional for the recipe, are in the pantry.
9. This traveling (a) troop (b) troupe will perform Shakespeare's *Romeo and Juliet*.
10. Bill's Boy Scout (a) troop (b) troupe is away at camp for the week.

Answer Key: 1. a.; 2. b.; 3. b.; 4. b.; 5. a.; 6. b.; 7. a.; 8. b.; 9. b.; 10. a.

Commonly Confused Words—XIV

Directions: Choose the word or phrase that is used correctly. Examples of correct usage of commonly confused words are covered in *The Only Grammar Book You'll Ever Need*, pages 6–18.

1. By the time (a) there (b) their (c) they're thirty, all of those lucky people will have inherited a million dollars.
2. Please hand me the keys that are (a) there (b) their (c) they're on the top of the chest.
3. With (a) there (b) their (c) they're van loaded down, the family began the long camping trip.
4. Is it (a) to (b) too (c) two much to ask for a little peace and quiet around here?
5. If you're going (a) to (b) too (c) two the grocery, will you pick up some potato chips?
6. The (a) to (b) too (c) two firefighters received commendations for their recent heroism.
7. Please (a) try and (b) try to come to the family reunion.
8. To be the winner of the contest, I will (a) try and (b) try to I hope I will succeed!
9. What should I (a) use to (b) used to get this stubborn jar open?
10. Norma and Tom (a) use to (b) used to go to Yosemite National Park every year.

Directions: Determine where dashes are needed. Correct usage of dashes is covered in *The Only Grammar Book You'll Ever Need*, pages 102-103.

1. "Open your books to page now—where did I put my glasses?" the instructor said.
2. Our first cross-country car ride took a long time—much longer than we had anticipated.
3. When John came into the meeting, three people—Madison, Grant, and Reagan were already there.
4. Vicki's friend Linda—the person she trusts more than anyone else has called with some bad news.
5. Carolyn's grandson will get his favorite meal tonight—spaghetti and meatballs with oatmeal cookies for dessert.
6. Anthony and Chelsea's vacation home—a rental at Lakeside in northern Ohio is now ready for them.
7. Let's get a cup of—is that my phone ringing?
8. Shopping for children's school supplies—pens, pencils, paper, glue, and scissors is my priority today.
9. Chubby plans to make several gallons of chili—he's famous for it and bring it to the party.
10. We're getting our cabin ready for guests—guests who may be arriving earlier than we had planned.

Answer Key: 1. . . . page—now ; 2. . . . time—much ; 3. . . . people—Madison ; 4. . . . Linda—the else—has ; 5. . . . tonight—spaghetti ; 6. . . . home—a Ohio—is ; 7. . . . of—is ; 8. . . . supplies—pens scissors—is ; 9. . . . chili—he's it—and ; 10. . . . guests—guests

Directions: Determine where parentheses are needed. Correct usage of parentheses is covered in *The Only Grammar Book You'll Ever Need*, pages 103–104.

1. Elizabeth Blackwell(1821–1910)became the first female American doctor.
2. Sen. Harry Reid D–Nev. met with Sen. Mitch McConnell(R–Ky.)
3. Before putting the lights on the outside tree,(a remove the packaging b check each strand individually c plug the strands together.)
4. For additional information, refer to Chapter 7(pages 670–689.)
5. William Shakespeare(1564–1616)is credited with writing thirty-eight plays.
6. Usually, prospective members will be admitted immediately(unless of course the committee decides otherwise.)
7. The little girl said her friends Cotton Candy and Sparkle in reality(they were her imaginary friends)were at the tea party.
8. Georgia's newest(and her best) in my opinion invention decreases the cooking time of pot roast.
9. Please(1 mail this package 2 get my prescription 3 check clothes in the dryer.)
10. If Josie forgets to let the dog out(and she probably will)I'll do it when I get home.

Answer Key: 1. (1821–1910); 2. (D–Nev.) (R–Ky.); 3. (a) (b) (c); 4. (pages 670–689); 5. (1564–1616); 6. (unless . . . otherwise); 7. (in . . . friends); 8. (and . . . opinion); 9. (1), (2), (3); 10. (and . . . will).

Directions: Determine where italics or underlining are needed. Correct usage of italics or underlining is covered in *The Only Grammar Book You'll Ever Need*, pages 106-109.

1. The Chicago Tribune was founded in 1847.
2. Canis lupus is the scientific name of the gray wolf.
3. I just finished Bobbie Ann Mason's new book The Girl in the Blue Beret.
4. In 1948, the first Tony award for Best Play was given to Mister Roberts.
5. Adele's CD 21 is one of my favorites.
6. Bzzz! The sound of the bees startled Jason out of his reverie.
7. Goodfellas was a popular movie when it was released in 1990, and it is still one I like.
8. Who do you think will win on American Idol this season?
9. Samuel Clemens used the nom de plume Mark Twain.
10. The era of the space shuttle ended when Atlantis touched down in 2011.

Answer Key: 1. Chicago Tribune; 2. Canis lupus; 3. The Girl in the Blue Beret; 4. Mister Roberts; 5. Adele's CD 21; 6. Bzzz; 7. Goodfellas; 8. American Idol; 9. nom de plume; 10. Atlantis.

Eliminating Redundant Phrases

Directions: Cross out the words or phrases that are unnecessary in the sentences below. Eliminating redundant phrases is covered in *The Only Grammar Book You'll Ever Need*, pages 130–131.

1. The ~~end result~~ is that our company has lost an important account.
2. If you can give me \$500 in ~~cash money~~ for this watch, we have a deal.
3. The congregation ~~assembled together~~ to pray for the baby who had recently been diagnosed with cancer.
4. Khalil's uncle coming to the party was an ~~unexpected surprise~~.
5. ~~Combined together~~, I think we have enough sponsors to host the charity event.
6. The sports car that is red in color ~~has really~~ caught Terry's eye.
7. Several robberies have taken place at the ~~ATM machine~~ on the corner of Second and Elm.
8. Six ~~A.M. in the morning~~ is too early to get up!
9. The suspicious package was ~~rectangular in shape~~.
10. With a lot of ~~advance planning~~, we'll be able to see seven national monuments on our vacation.

Answer Key: 1. end result; 2. cash money; 3. assembled together; 4. unexpected surprise; 5. Combined together; 6. red in color; 7. ATM machine; 8. A.M. in the morning; 9. rectangular in shape; 10. advance planning.