

Data Ability Team Meeting Agenda

February 17, 2011

3:15 pm

Attending: MeganM, FatouC, TAWebb, DebbieG, MaureenT, Deb Ripp, Anna G., Katie W

Announcements: 1 Art Speaks Reception: Sunday, March 6 2-4 pm At the Depot Coffee House at the Intersection of Excelsior Blvd and 169.

2. Movement in the room due to Access It IRR conflict: TR and KW  
Next: MW to NT old desk. (Parents may buy a blue tooth for his Dynavox so he can sit next to LM-NICE!)

Next: KL (her request) to TV's place. VP to KL's place. All are ok with the moves.

3 Latte Group: 2/23? No plan, no group

4. Budget Cuts 4.5% = \$500,000 - Proposed.

1. Staff review of changes: including new outcome training, changes in Outcomes and Risk Management Plans, and health and safety concerns. **Sign outcomes in outcome book.**

Caseload breakdown.

**Medium Deb:** PB, TR, LP, CB

CB: Outcomes: Behavioral X 3 mos. Then introducing Shopping Spree with template. RMP reminder: Chime on door. Lock door at lunch time?

**Debbie G:** JC, NJ, Cjo., JG

JC:

JG: *What Direction*

Cjo: New Chair-Can it be?

NJ: *Cough.*

**Terri A W** CG, VP, JT, JV

CG:

VP: School?

JV:

JT: Outcome: Behavioral.

**Megan:** SM, HB, RN, NT

SM: MT.

NT:

HB: At St Paul M,W. Receptionist Fri Crystal. No Standing Order yet.

RN: RMP for change of location.

**Maureen-** LM, TV, MW Jlp

LM: On vacation.

JIP: New outcome: Planner to mark off the day of the week when she arrives x 1 Qtr- then activities home and here. Carry on her chair.

MW:

TV:

Anna G  
KW: *Maura, Anna, Debbie, Tavi*  
KL: Annual 2/12/11. *New Goals in Outcome*  
KH: ? *Still out until further noticed*  
CJE:

Katie: TB-  
DC  
BH **Decreasing errors in payroll.**  
LZ **Annual. Outcomes: Decreasing errors in payroll**  
MS

4. Safety training: Medical emergency/Missing person
5. Discussion:  
CARF Prep: Pulling files, so filing up to date. **Entries in consumer logs with family contact, s.w contact, unusual behavior or occurrences, etc or at least once per month.**

*new fridge - small - needs room for meds / Detrol / orange  
please <sup>to</sup> more compact lunches.*

After the annual meeting, please remember to make a copy of the updated Standing Order Med Sheet and Seizure Protocols and put in the med book, Copy of new RMP in new RMP book, and a copy of the outcomes to the Outcome book to be signed at the next staff meeting.