

Data Ability Team Meeting Agenda

April 17th, 2018

3:15 pm

Attending: Sarah L, Sam T, Deb R, Jenna M, Haddy S, Arleen S, Katie W, Brittany W

1. Announcements/Discussions

- a. Attendance Award for March – Katie ★
- b. Positive Recognition Drawing
- c. WIOA meetings tomorrow!
- d. 7% Cut – I encourage everyone to contact their reps!

2. Monthly Training

- a. PSR Core Refresher - Star
 - i. Positive Support Strategies (.5 hr)
 - ii. De-escalation Techniques and Understanding Behavior (.75 hr)
 - iii. Many of you have completed this already, great job!!
- b. Email Etiquette
- c. Customer Service

3. Next meeting TBD by our new Program Supervisor ☺

Yay Sam! May 15th
O Caseload Breakdown

Katie:

BH: sick-colds! WIOA Friday
RN: no show away from Metro suspension
LZ: doing well after dad's passing
DC:
TB:

Arleen:

JP: better with the bus, pick up @ 1:45pm
JC: looking at graphemes, ACR

Deb R:

CB: vacation day yesterday, trimming lunches, getting here later!
AH: all is well
TB: encourage caffeine free pop,
JT: 15 card goal, bathroom declining, go right after lunch

Haddy:

KL: hospital brain bleed in ICU
TR: all is well
LM: encourage to drink water
MW: some using device

Jenna:

MR: attendance has been decreasing
HB: more emotional, discussions of work etiquette, not yelling
DT: will look into psychologist
SM: reported hit her head over wee bend, went to urgent care

Brittany:

KW: birthday celebration last week
AR: LOA
CG: 07 appts for iPad
LP: vacation in June

Sam:

VP: class yesterday - announced no one heard, upset

Sarah:

EP:

CJE:

HL:

After the annual meeting, please remember to make a copy of the updated Standing Order Med Sheet and Seizure protocols and put in the medication book, Copy of new CSSP Addendum, SMA, and IAPP in the RMP book, and a copy of the outcomes in the Outcome book to be signed at the next staff meeting.