

Data Ability Team Meeting Agenda

December 20<sup>th</sup>, 2016

3:15 pm

Attending: Sarah L, Anna M, Deb R, Jenna M, Haddy S, ~~Debbie G~~, Katie W, Kris K, ~~Maureen T~~

**1. Announcements/Discussions**

- a. Attendance award for Nov - Jenna ☺
- b. Positive Recognition Drawing
- c. Thanks for everyone's help with the Christmas party!!
- d. Contact Note Training in January - Star or printed out Power Point? HS
- e. Minnesota Council on Independent Living - 2017 Career Counseling
  - i. Interview (required for all)
- f. New people using mechanical lifts - how's it going? Remember we can use WF2 bathrooms and lifts when available
- g. Winter and Parking - please start on the ends and fill in
- h. Other announcements/discussion topics?

**2. Monthly Training**

- a. Emergency Use of Manual Restraints
- b. Workplace Violence Drill - video & booklet

**3. Next meetings ~~December 20th~~ January 24th**

Add BH to attendance list

Caseload Breakdown

Katie:

- BH: 2 Harbors for Christmas, calendars
- RN: NO CONCERNS
- LZ: Cancer free! 4 years
- DC: semi annual, did not go well
- TB: job exploration goal, annual today

Debbie G:

- JP: new goals, socialization class + address/phone number practice
- CJO: LOA - 1 kidney stone left
- NJ: Vacation!
- JC: not leaving during bus time,

Deb R:

- CB: getting new wheel chair, belt broken
- AH: doing well
- TB: pivot disc working well, discourage using his neck to push back
- JT: some increase in behaviors

\* Order belts?  
\* Double check → loading front vs back

Haddy:

KL: Key S pentair per week, tracking  
TR: no changes  
LM: Clerical, testing new device, motivated,  
MW: 10-11 minimum, 3 cards up at a time

Jenna:

MR: game class, calendar by desk  
HB: next ASL quarter  
DT: absent last 2 weeks  
SM: upcoming annual

Kris:

KW: Opening workbook, 15 cards today  
AR: mechanical lift now, going well, goal to stay out of others' business  
CG: Speedy-van hicups  
LP: back from vacation, fracture d foot

Anna:

JR: focus needs to be worked on, new time card, new comp.  
HL: concerned about lice, hot washing hair  
VP: vacation for a month

Sarah:

EP:  
CJE:

After the annual meeting, please remember to make a copy of the updated Standing Order Med Sheet and Seizure protocols and put in the medication book, Copy of new CSSP Addendum, SMA, and IAPP in the RMP book, and a copy of the outcomes in the Outcome book to be signed at the next staff meeting.

