

Data Ability Team Meeting Agenda

August 22nd, 2018

3:15 pm

Attending: Sam T, Milcart R, Deb R, Jenna M, Haddy S, Katie W, Nicole G, Dominique J

1. Announcements/Discussions

- a. Attendance Award for July – Nicole & Milcart ★
- b. Positive Recognition Drawing
- c. Communication Log & Outcome Book
- d. Cleaning Company
 - i. Maintaining
- e. JW Bathroom
- f. Extra clothing and briefs
- g. Paper bin
 - i. Receptionists & shredding work
- h. "New" Hire ☺
- i. Recording route pick up times
- j. Bathroom down-time
- k. Dishes
- l. Complaints and grievances
- m. PTO Requests – 90 days
- n. Clocking in & out
- o. Cell Phones
- p. Record of work & Attendance
 - i. Accuracy
 - ii. Break times
- q. Goal Recording
 - i. Monthly checks
- r. Completion of Quarterly Outcome Reviews

2. Monthly Training:

- a. Due September 30th:
 - i. Security Awareness — offensive, not appropriate, racist.
 - ii. VA Policy
 - iii. Bloodborne Pathogens
 - iv. Fire Safety & Evacuation
 - v. Transportation Strapping Techniques
- b. ACES Training
 - i. Trauma Informed Care- Adverse Childhood Experience
 1. Short and long term effect of childhood trauma on health and behavior over the lifespan.
 - ii. August 28th, 3-4:30p at Rise North

3. Next meeting: Spetember 19th

Caseload Breakdown

Katie:

BH: bathroom eating
RN: back from vaca
LZ: off to vaca ~~on~~ on SD
DC: ~~off~~ Cummins
TB: Cummins.

Sam:

JP: consistent, no behaviors
JC: group home, broken device screen.
JW: loves receptionist.
HL: Attendance ^{3/4 days}; new home - today.
VP: came back from Canada, enjoyed his time,

Deb R:

CB: New goals
AH: semi annual next week
TB: walker instead of disk. → ^{my} come in to show us best practice.,
JT: ^{standing} declined bathroom, write on green sheets?

Haddy:

KL: still hospitalized
TR: Keying high numbers.
LM: New home. broken wheelchair + communication charger.
MW: No telling size → telling = behaviors.

Jenna:

MR: Volunteering as a receptionist @ Nami
HB: Therapist Aug 30th; Don't click out of Jaws alerts unless told. Actually listen
DT: husband sick w/ cancer, moody, doing better. private.
SM: camp for one week
↳ H pylori test ← email hour. twice this week

Milcart:

EP: Good w/ goals.
CJE: Grumpy. Attitude w/ everyone. Keep her happy.

Nicole: KW: same old.

AR: wound opening
CG: Paper meeting, new diet, better for GI.
LP: back from vaca.

After the annual meeting, please remember to make a copy of the updated Standing Order Med Sheet and Seizure protocols and put in the medication book, Copy of new CSSP Addendum, SMA, and IAPP in the RMP book, and a copy of the outcomes in the Outcome book to be signed at the next staff meeting.