STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Mohamed Adun
Date of hire: 4/14/22
Date of background study submission: 4/14/22
Date of background study clearance: 5/2/22
Ongoing annual training period: April 22 - April 23
Date of first supervised contact: 4/5/22
Date of first unsupervised contact: 5/7/22

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. *Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (*) if identified in the *Coordinated Service and Support Plan*.

Name of person served: JD

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
*Appropriate and safe techniques in personal hygiene and grooming including: Hair care, Bathing, Care of teeth, gums, and oral prosthetic devices, Other activities of daily living (ADLs) per 256B.0659-specify:	5/4/22	Verbal	.05hr	Shantell Dietman
*Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	5/4/22	Verbal	.5hr	Shantell Dietman
*Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specify:	5/4/22	Verbal	.5hr	Shantell Dietman
CPR, if required by the *CSSP* or *CSSP Addendum*	N/A	N/A	N/A	N/A

© 2016-2017 STAR Services. All rights reserved. Duplicate with permission only.

CSSP, CSSP Addendum, and *Self-Management Assessment* to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person	5/4/22	Physical	1hr	Shantell Dietman
Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans	5/4/22	Physical	1hr	Shantell Dietman
Medication set up or medic ation administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person	5/5/22	Physical	1hr	Shantell Dietman
The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative	N/A	N/A	N/A	Shantell Dietman Medical equipment is not used
Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness	4/27/22	Physical	3.22	Brandon Jenson
Other topics as determined necessary according to the person's *Coordinated Service and Support Plan* or identified by the company: Topic: behaviors Topic: Topic:	5/4/22	Verdble	.5hr	Shantell Dietman

Staff signature

05/04/2022
Date

*I understand the information I received and my responsibilities for their implmentation in the care of persons served by this program.

© 2016-2017 STAR Services. All rights reserved. Duplicate with permission only.

STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Mohamed Aden
Date of hire: 4/14/22
Date of background study submission: 4/14/22
Date of background study clearance: 5/2/22
Ongoing annual training period: April 22 - April 23
Date of first supervised contact: 4/5/22
Date of first unsupervised contact: 5/7/22

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. *Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (*) if identified in the *Coordinated Service and Support Plan*.

Name of person served: TM

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
*Appropriate and safe techniques in personal hygiene and grooming including: Hair care, Bathing, Care of teeth, gums, and oral prosthetic devices, Other activities of daily living (ADLs) per 256B.0659-specify:	5/4/22	Verbal	.05hr	Shantell Dietman
*Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	5/4/22	Verbal	.5hr	Shantell Dietman
*Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specify:	5/4/22	Verbal	.5hr	Shantell Dietman
CPR, if required by the *CSSP* or *CSSP Addendum*	N/A	N/A	N/A	N/A

© 2016-2017 STAR Services. All rights reserved. Duplicate with permission only.

CSSP, CSSP Addendum, and *Self-Management Assessment* to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person	5/4/22	Physical	1hr	Shantell Diestman
Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans	5/4/22	Physical	1hr	Shantell Diestman
Medication set up or medic ation administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person	5/5/22	Physical	1hr	Shantell Diestman
The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative	N/A	N/A	N/A	Shantell Diestman Medical equipment is not used
Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness	4/27/22	Physical	3.22	Brandon Jenson
Other topics as determined necessary according to the person's *Coordinated Service and Support Plan* or identified by the company: Topic: Foot Topic: Diabetes Topic:	5/4/22	Verable	.5hr	Shantell Diestman

Staff signature

05/04/2022
Date

*I understand the information I received and my responsibilities for their implmentation in the care of persons served by this program.

© 2016-2017 STAR Services. All rights reserved. Duplicate with permission only.