

STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Amal Shuriye

Date of hire: 8/2/21

Date of background study submission: 8/3/21

Date of background study clearance: 8/3/21

Ongoing annual training period: Aug 0021 - Aug 0022

Date of first supervised contact: 12/1/21

Date of first unsupervised contact: 12/19/21

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. *Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (*) if identified in the *Coordinated Service and Support Plan*.

Name of person served: Andy Forcier

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
*Appropriate and safe techniques in personal hygiene and grooming including: Hair care Bathing Care of teeth, gums, and oral prosthetic devices Other activities of daily living (ADLs) per 256B.0659-specify:	<u>12-8-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa Siko</u>
*Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	<u>12-8-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa Siko</u>
*Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specify:	<u>12-8-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa Siko</u>
CPR, if required by the CSSP or CSSP Addendum	<u>12-8-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa Siko</u>

CSSP, CSSP Addendum, and Self-Management Assessment to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person	12-5-21	NA	1 Nov	Tessa Sitko
Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans	12-5-21	NA	1 Nov	Tessa Sitko
Medication set up or medication administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person	12-5-21	NA	1 Nov	Tessa Sitko
The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative	N/A 12-5-21	N/A NA	N/A 1 Nov	N/A
Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness	12-5-21	NA	1 Nov	Tessa Sitko
Other topics as determined necessary according to the person's Coordinated Service and Support Plan or identified by the company:	12-5-21	NA	1 Nov	Tessa Sitko
Topic:				
Topic:				
Topic:				

Staff signature Tessa Sitko

Date

12/21

* I understand the information I received and my responsibilities for their implementation in the care of persons served by this program.

STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Amal, Shurvi, Ye **Date of hire:** 8/3/21
Date of background study submission: 8/13/21 **Date of background study clearance:** 8/13/21
Ongoing annual training period: Aug 2021 - Aug 2022
Date of first supervised contact: 12/16/21 **Date of first unsupervised contact:** 12/19/21

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. *Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (*) if identified in the *Coordinated Service and Support Plan*.

Name of person served: Dominick Cochran

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
*Appropriate and safe techniques in personal hygiene and grooming including: Hair care Bathing Care of teeth, gums, and oral prosthetic devices Other activities of daily living (ADLs) per 256B.0659-specify:	<u>12-8-21</u>	<u>Verbal</u> <u>NA</u>	<u>1 hour</u>	<u>Tessa Sisko</u>
*Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	<u>12-8-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa Sisko</u>
*Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specify:	<u>12-8-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa Sisko</u>
CPR, if required by the CSSP or CSSP Addendum	<u>12-8-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa Sisko</u>

<p>CSSP, CSSP Addendum, and Self-Management Assessment to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person</p>	12-8-21	NA	1 hour	Tessa Sitko
<p>Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans</p>	12-8-21	NA	1 hour	Tessa Sitko
<p>Medication set up or medic ation administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person</p>	12-8-21	NA	1 hour	Tessa Sitko
<p>The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative</p>	N/A	N/A	1 hour	N/A
<p>Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness</p>	12-8-21	NA	1 hour	Tessa Sitko
<p>Other topics as determined necessary according to the person's Coordinated Service and Support Plan or identified by the company:</p> <p>Topic:</p> <p>Topic:</p> <p>Topic:</p>	12-8-21	NA	1 hour	Tessa Sitko

Staff signature: Tessa Sitko

Date: 12/21

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STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Amal Shunrike Date of hire: 8/2/21

Date of background study submission: 8/3/21 Date of background study clearance: 8/3/21

Ongoing annual training period: Aug 2021 - Aug 2022

Date of first supervised contact: 12/16/21 Date of first unsupervised contact: 12/19/21

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. *Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (*) if identified in the *Coordinated Service and Support Plan*.

Name of person served: Louis Major

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
* Appropriate and safe techniques in personal hygiene and grooming including: Hair care Bathing Care of teeth, gums, and oral prosthetic devices Other activities of daily living (ADLs) per 256B.0659-specify: * Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	<u>12-8-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa SIKO</u>
* Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specify:	<u>1-25-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa SIKO</u>
CPR, if required by the CSSP or CSSP Addendum	<u>1-2-8-21</u>	<u>NA</u>	<u>1 hour</u>	<u>Tessa SIKO</u>

CSSP, CSSP Addendum, and Self-Management Assessment to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person	12-8-21	NA	1 hour	Tessa Sitko
Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans	12-8-21	NA	1 hour	Tessa Sitko
Medication set up or medication administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person	12-8-21	NA	1 hour	Tessa Sitko
The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative	N/A	N/A	1 hour	Tessa Sitko
Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness	12-8-21	NA	1 hour	Tessa Sitko
Other topics as determined necessary according to the person's Coordinated Service and Support Plan or identified by the company:	12-8-21	NA	1 hour	Tessa Sitko

Staff signature: N/A

Date: 12/21

*I understand the information I received and my responsibilities for their implementation in the care of persons served by this program.