

## STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

**Staff name:** Mohamed Mohamed      **Date of hire:** 7.29.20  
**Date of background study submission:** 7/20/20      **Date of background study clearance:** 7/31/20  
**Ongoing annual training period:** 6/21-6/22  
**Date of first supervised contact:** 8.16.21      **Date of first unsupervised contact:** 8.12.20  
 Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. \*Complete this form for each person served to whom the staff person will be providing direct contact services.  
 Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (\*) if identified in the *Coordinated Service and Support Plan*.

**Name of person served:** Danick Cochran

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
*Appropriate and safe techniques in personal hygiene and grooming including: Hair care Bathing Care of teeth, gums, and oral prosthetic devices Other activities of daily living (ADLs) per 256B.0659-specificity:	9/30/21	Verbal	0.1hr	Tessa Sisko
*Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	9/30/21	Verbal	0.1hr	Tessa Sisko
*Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specificity:	9/30/21	Verbal	0.1hr	Tessa Sisko
CPR, if required by the CSSP or CSSP Addendum	9/20/21	Verbal	0.1hr	Tessa Sisko

<p><i>CSSP, CSSP Addendum, and Self-Management Assessment to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person</i></p> <p><i>Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans</i></p> <p><i>Medication set up or medic ation administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person</i></p> <p><i>The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative</i></p> <p><i>Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness</i></p> <p><i>Other topics as determined necessary according to the person's Coordinated Service and Support Plan or identified by the company:</i></p> <p>Topic:</p> <p>Topic:</p> <p>Topic:</p>	9/30/21	Verbal	0.1hr	Tessa Sitko
	9/30/21	Verbal	0.1hr	Tessa Sitko
	9/30/21	Verbal	0.1hr	Tessa Sitko
	N/A <del>9/30/21</del>	N/A <del>Verbal</del>	N/A <del>0.1hr</del>	N/A <del>Tessa Sitko</del>
	8/18/20	Verbal + Physical	4hr	Logan Busse
9/30/21	Verbal	0.1hr	Tessa Sitko	

Staff signature

M. Harner

Date 9/30/2021

\*I understand the information I received and my responsibilities for their implementation in the care of persons served by this program.

## STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Mohammed Mohamud

Date of background study submission: 7/29/20

Ongoing annual training period: 6/21-6/22

Date of first supervised contact: 8.6.20

Date of hire: 7.29.20

Date of background study clearance: 7/31/20

Date of first unsupervised contact: 8.12.20

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. \*Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (\*) if identified in the *Coordinated Service and Support Plan*.

Name of person served: Amu Forner

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
* Appropriate and safe techniques in personal hygiene and grooming including:  Hair care Bathing Care of teeth, gums, and oral prosthetic devices Other activities of daily living (ADLs) per 256B.0659-specificy:	<u>9/30/21</u>	<u>Verbal</u>	<u>0.1 hr</u>	<u>Tessa SITHO</u>
* Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	<u>9/30/21</u>	<u>Verbal</u>	<u>0.1 hr</u>	<u>Tessa SITHO</u>
* Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specificy:	<u>9/30/21</u>	<u>Verbal</u>	<u>0.1 hr</u>	<u>Tessa SITHO</u>
CPR, if required by the CSSP or CSSP Addendum	<u>9/30/21</u>	<u>Verbal</u>	<u>0.1 hr</u>	<u>Tessa SITHO</u>

<p>CSSP, CSSP Addendum, and Self-Management Assessment to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person</p>	9/30/21	Verbal	0.1hr	Tessa Sitto
<p>Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans</p>	9/30/21	Verbal	0.1hr	Tessa Sitto
<p>Medication set up or medic ation administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person</p>	9/30/21	Verbal	0.1hr	Tessa Sitto
<p>The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative</p>	N/A	N/A	N/A	N/A
<p>Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness</p>	8/18/20	Verbal Physical	4hr	Logan Busse
<p>Other topics as determined necessary according to the person's Coordinated Service and Support Plan or identified by the company:</p>	9/30/21	Verbal	0.1hr	Tessa Sitto
<p>Topic: Topic: Topic:</p>				
<p>Staff signature</p>	<p>M. Busse</p>	<p>M. Busse</p>	<p>9/30/2021</p>	

\*I understand the information I received and my responsibilities for their implementation in the care of persons served by this program.

## STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Mohamed Mahmoud  
 Date of background study submission: 7/29/20  
 Ongoing annual training period: 6/21-6/22  
 Date of first supervised contact: 8-10-20

Date of hire: 7-29-20  
 Date of background study clearance: 7/31/20  
 Date of first unsupervised contact: 8-12-20

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. \*Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (\*) if identified in the *Coordinated Service and Support Plan*.

Name of person served:

Laris Wobry

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
*Appropriate and safe techniques in personal hygiene and grooming including:  Hair care Bathing Care of teeth, gums, and oral prosthetic devices Other activities of daily living (ADLs) per 256B.0659-specify:  *Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet  *Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specify:  CPR, if required by the CSSP or CSSP Addendum	<u>9/30/21</u>	<u>Verbal</u>	<u>0.1hr</u>	<u>Tessa Sitko</u>
	<u>9/30/21</u>	<u>Verbal</u>	<u>0.1hr</u>	<u>Tessa Sitko</u>
	<u>9/30/21</u>	<u>Verbal</u>	<u>0.1hr</u>	<u>Tessa Sitko</u>

