

STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Faith Thomas
Date of background study submission: 7/13/2021
Ongoing annual training period: May 2021 - 2022
Date of first supervised contact: 8/2/2021
Date of hire: 7/13/2021
Date of background study clearance: 7/14/2021
Date of first unsupervised contact: 8/7/21

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. *Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (*) if identified in the *Coordinated Service and Support Plan*.

Name of person served: Serelyn Boethin

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
*Appropriate and safe techniques in personal hygiene and grooming including: Hair care Bathing Care of teeth, gums, and oral prosthetic devices Other activities of daily living (ADLs) per 256B.0659-specify:	8/3/21	verbal 8/3/21	0.5hr	Christina Anderson
*Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	8/2/21	verbal 8/2/21	0.5hr	Christina Anderson
*Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specify:	8/3/21	8/3/21 verbal	0.5hr	Christina Anderson
CPR, if required by the CSSP or CSSP Addendum	7/13/21	7/13/21 class taken	0.5hr	Christina Anderson

<p>CSSP, CSSP Addendum, and Self-Management Assessment to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person</p>	7/28/21	7/28/21 Level 1 Big Book	1 hr	Christina Anderson
<p>Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans</p>	7/28/21	7/28/21 Reading Big Book	5 hr	Christina Anderson
<p>Medication set up or medication administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person</p>	8/3/21	8/3/21 Verbal and demonstration	3 hrs	Christina Anderson
<p>The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative</p>	8/3/21	9/3/21 Verbal	3 hrs	Christina Anderson
<p>Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness</p>	9.1.21	9.1.21	2.5 hr	Nick Tran
<p>Other topics as determined necessary according to the person's Coordinated Service and Support Plan or identified by the company: Topic: Topic: Topic:</p>	N/A	N/A	N/A	N/A

Staff signature [Signature] Date 8/13/21

*I understand the information I received and my responsibilities for their implementation in the care of persons served by this program.

STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Faith Thomas
Date of background study submission: 7/13/2021
Ongoing annual training period: May 2021-2022
Date of first supervised contact: 8/2/2021
Date of hire: 7/15/2021
Date of background study clearance: 7/14/2021
Date of first unsupervised contact: 8/7/21

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. *Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (*) if identified in the *Coordinated Service and Support Plan*.

Name of person served: Christina Kraemer

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
*Appropriate and safe techniques in personal hygiene and grooming including: Hair care Bathing Care of teeth, gums, and oral prosthetic devices Other activities of daily living (ADLs) per 256B.0659-specify:	8/3/21	8/3/21 verbal	.5 hr	Christina Anderson
*Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	8/2/21	8/2/21 verbal	.5 hr	Christine Anderson
*Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specify:	8/3/21	8/3/21 verbal	.5 hr	Christine Anderson
CPR, if required by the CSSP or C-SSP <i>Addendum</i>	7/13/21	7/13/21 class/taught	1 hr	Christina Anderson

CSSP, CSSP Addendum, and Self-Management Assessment to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person	7/26/21	7/26/21 1800 Big Books	1hr	Christina Anderson
Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans	7/25/21	7/28/21 1800 Big Book	1hr	Christina A.
Medication set up or medication administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person	8/3/21	8/3/21 verbal	5hr	Christina A.
The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative	8/2/21	8/2/21 verbal CI	5hr	Christina Anderson
Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness	9.1.21	9.1.21 verbal + demonstration	2.82hr	Nick Tran
Other topics as determined necessary according to the person's Coordinated Service and Support Plan or identified by the company:	N/A	N/A	N/A	N/A
Topic:				
Topic:				
Topic:				

Staff signature: 

Date: 8/13/21

I understand the information I received and my responsibilities for their implementation in the care of persons served by this program.

STAFF ORIENTATION AND ANNUAL TRAINING PLAN - PERSON SPECIFIC

Staff name: Keith Thomas Date of hire: 7/13/21
 Date of background study submission: 7/13/2021 Date of background study clearance: 7/14/2021
 Ongoing annual training period: August 2021 - May 2022
 Date of first supervised contact: 6/2/21 Date of first unsupervised contact: 6/17/21

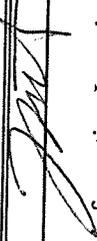
Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. *Complete this form for each person served to whom the staff person will be providing direct contact services.

Training topics for community residential services (settings): training and competency evaluations must include the following topics, marked with an asterick (*) if identified in the *Coordinated Service and Support Plan*.

Name of person served: Ariel Keenley

Orientation to individual service recipient needs	Date of completion	Date and type of demonstrated competency	Length of training	Name of trainer and company, if applicable
* Appropriate and safe techniques in personal hygiene and grooming including: Hair care Bathing Care of teeth, gums, and oral prosthetic devices Other activities of daily living (ADLs) per 256B.0659-specify:	<u>6/3/21</u>	<u>6/3/21 verbal</u>	<u>0.5hr</u>	<u>Christina A.</u>
* Understanding of what constitutes a healthy diet according to data from the CDC and the skills necessary to prepare that diet	<u>6/2/21</u>	<u>6/2/21 verbal</u>	<u>0.5hr</u>	<u>Christina A.</u>
* Skills necessary to provide appropriate support in instrumental activities of daily living (IADLs) per 256B.0659-specify:	<u>6/3/21</u>	<u>6/3/21 verbal</u>	<u>0.5hr</u>	<u>Christina A.</u>
CPR, if required by the CSSP or CSSP Addendum	<u>6/13/21</u>	<u>7/13/21 verbal</u>	<u>0.1hr</u>	<u>Christina</u>

<p>CSSP, CSSP Addendum, and Self-Management Assessment to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person</p>	7/28/21	7/28/21 verbal reception 12:00-1:00	1 hr	Christina A
<p>Individual Abuse Prevention Plan to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans</p>	7/28/21	7/28/21 verbal reception Big Books	0.1 hr	Christina A
<p>Medication set up or medication administration training when staff set up or administer medications. Training also includes specific medication set up or administration procedures for the person</p>	8/3/21	8/3/21 verbal	0.1 hr	Christina
<p>The safe and correct operation of medical equipment used by the person to sustain life or to monitor a medical condition that could become life threatening. This training must be provided by a licensed health care professional or manufacturer's representative</p>	N/A	N/A	N/A	N/A
<p>Mental health crisis response, de-escalation techniques, and suicide intervention when providing direct support to a person with a serious mental illness</p>	9.7.21	9.7.21 verbal & Demonstration	2:02 hr	Nick Tran
<p>Other topics as determined necessary according to the person's Coordinated Service and Support Plan or identified by the company:</p> <p>Topic: Topic: Topic:</p>	N/A	N/A	N/A	N/A

Staff signature  Date 8/13/21

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