



# In-Service Training Log - Commerce

Date:

7/20/2023

Type of Meeting

All Staff

Training Time	Trainer Name	Content/Description
.25	Anneliese Robinson,	<ul style="list-style-type: none"> <li>Updated SPA: CH</li> </ul>
.25	Anneliese Robinson,	<ul style="list-style-type: none"> <li>Semi Review: JP</li> </ul>
.25	Anneliese Robinson,	<ul style="list-style-type: none"> <li>Remote Services Outcomes: RF (Parkway)</li> </ul>

Make up Date	Initial	Last Name
	AA	Alberg, Ann
	DB	Barnes, Destiny
	AB	Bofferding, Austin
	JB	Bonilla, Juan
	JA	Haug, Jesse
	EA	Hughes, Estella
	JK	Kriel, Justyn
	MM	Moorman, Misty
	DN	Nelson, Dawn
	CR	Chanelle Ryan

Make up Date	Initial	Last Name
	MP	Patrick, Monti
	DS	Stover, Shelley
	CS	Sykes, Carla
	JT	Toro, Jennifer
	SV	Vang, Soua
	ZW	Weinmann, Zach
	KW	Whitelow, Kaleea
	MW	Winczewski, Mindi
	BS	Bray, Amy
	AS	Stepher, Amelia

Make Up Date	Initial	Managers/Admin
		Kelly, Cortney
	AR	Robinson, Anneliese
	HB	Heino, Buddy

Make up Date	Initial	Other Attendees
		Richards, Melissa
	LB	Bludorn, Leslie

---

## Site-Specific Updates

- PTO Requests/Time Off
- Cody H. - Support Plan Addendum Update
  - No alone time
- Breaks (Please follow assigned break times and follow 15 min).
- Work Floor

- **Community Survival Skills:** Cody may have a tendency to lack in his self-preservation skills as Cody has a history of eloping and being most focused on what he desires. Cody can become frustrated when he is told no.
  - **Provocational Services; Day Support Services:** Cody is accompanied by staff at all times while in the community and on-site. Staff will model street and stranger safety and encourage Cody to follow. If Cody were to become frustrated while in the community, staff will encourage Cody to take a 5 min break to calmly collect himself. Staff will encourage Cody to stay with the group and explain expectations clearly to Cody.

<b>Community Support:</b> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Describe Supports:  PAI will provide opportunities to socialize and engage with others and the community. Ryan will have a guardian (not a PAI staff) attend these outings with him. Ryan's guardian will provide <u>physical supports</u> and health/medical supports during the outing.
<b>Sensory Support:</b> <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> N/A	List & Describe Supports:  
<b>Behavior Support:</b>	List & Describe Supports: *No Supports Provided
<b>Unsupervised time while at PAI?</b> *No Supports Provided	
<b>Important to:</b> It is important to Ryan that he can follow his routines, that he has his transitional objects (ties, etc.) and that he can make his own/choices and decisions.	
<b>Important for:</b> It is important for Ryan that staff respect his routines, that staff get to know him well (how he communicates and how to best help him with transitions) and that he can make his own choices and decisions throughout the day. It is important for Ryan that he is included and encouraged to participate.	
<b>Likes:</b> Swimming, movies, puzzles, stuffed animals, parks, going on walks, iPad, music, dancing, YouTube, bowling, technology, target, bike riding, transitional objects (ties, stuffed snake, etc.)	

---

# **Semi-Annual Reviews**

## **Jeannie P.**

#1: Each month, Jeannie will keep a calendar of outing and meeting dates.

#2: Four times a week, Jeannie will attend a full day at PAI.