



**DEPARTMENT OF
HUMAN SERVICES**

Coordinated Services and Supports Plan (CSSP)

ABOUT ME

KATHERINE A LEUTHNER

Preferred Name: Kathy

Assessment Date: 05/11/2021

Plan Dates: 07/01/2021 to 06/30/2022

Developed by: Ariel Schmitz (000) 000-0000

Address: 2234 Bicentennial Ct.

ACR Homes

New Brighton, MN 55112

County: Stearns

Home: (651) 639-1102

Work: (651) 777-5622

Other:

General Plan Notes:

Kathy's guardian/sister Connie plans to have Kathy remain living at current resident with 24 hour care and support by ACR Homes staff. She plans to have Kathy continue to attend Phoenix Alternatives for day program. Connie said it is important for Kathy to continue participating in her favorite activities such as outings with staff, listening to music, having fun at parties, maintaining family connections, and going to her day program at Phoenix Alternatives.

Kathy has frequent Urinary Tract Infections that lead to increase in seizure activity. Connie said the plan is to have appointment with new Urologist to discuss concerns.

Rituals and routines: Sister/guardian reported Kathy has an strict routine in her group home around her therapies, favorite activities and her medication management.

Guardianship: Connie Ricci

Phone (h): 651-777-3445

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MnCHOICES Support Plan for: KATHERINE A LEUTHNER

PMI: 00459157

Phone (c): 612-963-3910

Email: riccifamily1@msn.com 9125 68th street N Stillwater, MN 55082

Mary Kay Kryshak

Phone (h): 715-235-1887

Phone (c): 715-505-1887

Email: marykaykryshak@gmail.com 1030 North Shore Drive Menomonie, WI 54715

Ed Leuthner

Phone (c): 320-260-9671

Email: edleuthner@yahoo.com

1320 12th Ave E Apt 115

Menomonie, WI 54715

Emergency Contact:

House Supervisor) : Taylor Gonyea

Phone 612-567-0709

Case Manager: Ariel Schmitz, LSW

Phone:320-656-6222

Fax:320-656-6460

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Email: ariel.schmitz@co.stearns.mn.us

Residential Provider:

ACR Homes

2234 Bicentennial Ct

New Brighton, MN 55112

Phone: 651-639-1102

Day program:(Not active)

Phoenix Alternatives-Linden

Address: 3595 Linden Ave, White Bear Lake, MN 55110

Phone 651-777-5622

Fax 651-777-5633

Funeral Home: Daniel Funeral Home; Burial Plot: Little Falls, MN State Veterans Cemetery

Health Resources:

(list all physicians, dentists, preferred hospital, emergency room, and urgent care)

Primary Provider

Heather Pett-Taylor/BlueStone Clinic

270 Main St N #300, Stillwater, MN 55082

(651) 342-1039

MnCHOICES Support Plan for: KATHERINE A LEUTHNER

PMI: 00459157

Fax: 320-240-3131

RN to schedule appointments

Neurology

Noran Neurology Clinic West Health

Dr. Shahkhan -Neurologist

2855 Campus Drive, Suite 570

Plymouth, MN 55441 P:612.879.1500

F:612.879.0722

Dexa

Fairview Fridley Clinic 6401 University Ave NE

Fridley, MN 55432 P:763-586-5844

F:763-502-4884

Urology Metro Urology

Unity Professional Building 500 Osborne Road, Suite 120

Fridley, MN 55432

Main Phone: 651-999-6800

Fax: 651-999-6830

PM&R Gillette Lifetime 435 Phalen Blvd, St Paul, MN 55130

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Pharmacy

Geritom Pharmacy 10501 Florida Ave S, Minneapolis, MN 55438

PERSON INFORMATION**Date of Birth:** 02/01/1961 **Age:** 60 yrs**Emergency Contacts**

Name	Relationship	Phone
Connie Ricci 9125 68th St. N, Stillwater, MN 55082; riccifamily1@msn.com	Sibling	(612) 963-3910
Mary Kay Kryshak 1030 N. Shore Dr., Menomonie, WI 54751; marykaykryshak@gmail.com	Sibling	(715) 505-1887
Ed Leuthner 1320 12th Ave E. Apt 115 Menomonie, WI 54751	Parent	(320) 260-9671

Notes/Comments**Decision Making Representatives**

Name	Type of Authority	Address	Phone
Connie Ricci	Private Guardian	9125 68th St. N, Stillwater, MN 55082	(612) 963-3910
Mary Kay Kryshak	Private Guardian	1030 North Shore Drive, Menomonie, WI 54751	(715) 505-1887
Ed Leuthner	Private Guardian	1320 12th Ave E #115, Menomonie, WI 54751	(320) 260-9671
ACR Homes	Representative Payee	2437 Rice Street, Roseville, MN 55113	(651) 415-9991

Notes/Comments

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Health Insurance & Payers

Is the person certified disabled by Social Security or through the State Medical Review Team (SMRT) process? Yes
 Is the person on medical assistance? Yes

Type	Describe	Policy Number	Effective Date
Medicare - Part A		9Q32YJ2PC02	10/01/1995
Medical Assistance	DX DISABLED/NO SUB-TYPE	00459157	05/01/1994
Medicare - Part B		9Q32YJ2PC02	10/01/1995
Medicare - Part D		9Q32YJ2PC02	01/01/2006

Notes/Comments

Providers

Health Care Providers	Phone	Comments
Specialty Clinic	(651) 290-8707	Dr. Sheridan Endocrinologist Gillette Lifetime
Primary Physician	(651) 342-1039	Dr. Heather Pett-Taylor Bluestone Physicians
Specialty Clinic	(651) 879-1000	Dr. Sayed Shahkahn; Noran Neurological Clinic-Neurology
Specialty Clinic	(952) 993-3190	Dr. Jocelyn M.D. Reider - Park Nicollet Urology
Specialty Clinic	(651) 290-8707	Dr. Lee Schuh; Gillette Lifetime- PM&R
Pharmacy		Geritom Pharmacy 10501 Florida Ave S, Minneapolis, MN 55438

Notes/Comments

CADI Case Manager: Ariel Schmitz, LSW Phone:320-656-6222 Fax:320-656-6460
 Email: ariel.schmitz@co.stearns.mn.us

Day program:
 Phoenix Alternatives-Linden
 Address: 3595 Linden Ave, White Bear Lake, MN 55110
 Phone 651-777-5622

WHAT'S IMPORTANT TO THE INDIVIDUAL

Short and Long-Term Goals

Goal Statement	Target Date	Provider & NPI (if applicable)	Frequency of Reporting
Connie said it is important for Kathy to continue participating in the outings with staff, listen to music, have fun at parties, maintain family connections, and go back to her day program at Phoenix Alternatives. Global dream statement: Keep receiving music therapy sessions.	06/30/2022		yearly
Kathy will maintain social relationships with her family by sending a card or video to family once a week.	06/30/2022	ACR HOMES INC -- 1134200942	annually
Kathy will return to PAI when PAI has adequate staffing to meet Kathy's needs. Kathy's goals at PAI will be re-evaluated upon return to the program.	06/30/2022	PHOENIX ALTERNATIVES INC -- A308360800	annually

Action Steps for Goals:

What will the person do?

According to Katherine's legal guardians she wants to continue to work with her father, siblings and staff on building and maintaining her coping skills, her socialization skills, and her communication skills.

According to Katherine 's guardians, she wants to work on building and maintaining skills that help her to follow her daily routine. By working on these areas, this will help her accomplish her goals and dreams and life of being happy and being able to socialize with her peers, staff and family. Katherine will work with her family and provider(s) to achieve her global goals/dreams including continue participating in the outings with staff, listen to music, have fun at parties, maintain family connections, and go back to her day program at Phoenix Alternatives. Global dream statement: Keep receiving music therapy sessions.

What will the case manager do?

Current case manager/supervisor will continue to coordinate informal and formal supports with Katherine and ensure all her health and safety needs are met. Case Manager/Supervisor will contact the provider(s) on a regular basis to review progress towards goals/dreams and assist with any needed referrals and advocate on Katherine's behalf. Case Manager/Supervisor will follow up to see if Katherine is/has been working to achieve her global goals/dreams of continue participating in the outings with staff, listen to music, have fun at parties, maintain family connections, and go back to her day program at Phoenix Alternatives. Global dream statement: Keep receiving music therapy sessions.

What will others do?

FAMILY: Family will provide informal supports/encouragement to assure Katherine's health and safety needs are met, as well as help her build and maintain all skills to meet her goals. They will work with the case manager/supervisor and the provider(s) to ensure they are working with Katherine on her global goals/dreams. Family will work with Katherine to encourage her to continue participating in the outings with staff, listen to music, have fun at parties, maintain family connections, and go back to her day program at Phoenix Alternatives. Global dream statement: Keep receiving music therapy sessions.

GUARDIAN(S): Guardian(s) will continue to exercise their powers and responsibilities, unless stated differently in the guardianship order of: establishing place of abode (residential); care, comfort and maintenance needs; personal property; medical care; contracts; exercise supervisory authority; and assure eligibility for government benefits. They will complete their annual filing responsibilities as mandated by the court. They will work with Katherine to build and maintain all skills to meet her goals and ensure all her health and safety needs are met. They will continue to provide ongoing encouragement and support to Katherine on working to achieve her global goals/dreams. They will work with the Case Manager/Supervisor and the provider(s) to ensure they are working with Katherine on her global goals/dreams. Guardians will work with Katherine to encourage her to continue participating in the outings with staff, listen to music, have fun at parties, maintain family connections, and go back to her day program at Phoenix Alternatives. Global dream statement: Keep receiving music therapy sessions.

REPRESENTATIVE PAYEE will continue to assist with money management; assist with completion of all documents to maintain eligibility for state and federal benefit programs. they will ensure that her housing, dental, medical, health, and safety needs are always met first and then if and when any leftover money help her to plan how she would like to spend that money.

What will the provider do?

RESIDENTIAL PROVIDER: Residential Provider will continue to work with Katherine to build and maintain all skills to meet her goals and to ensure all her health and safety needs are met. Provider will work with Katherine to encourage/support on her global goals/dreams and be in regular contacts with the guardians and Case Manager/Supervisor on the progress of her goals/dreams. Staff will work with Katherine to help her work on continue participating in the outings with staff, listen to music, have fun at parties, maintain family connections, and go back to her day program at Phoenix Alternatives. Global dream statement: Keep receiving music therapy sessions.

SUMMARY OF PROGRAMS AND SERVICES

Program Type	Start Date	End Date	Annual Amount	Total Plan Cost	Avg Monthly
Community Access for Disability Inclusion	07/01/2021	06/30/2022	\$0.00	\$155,493.82	\$12,957.82
Case Manager/Care Coordinator Ariel Schmitz	Case Manager/Care Coordinator A514432400		Responsible Party Name		
Program Notes					

Service						
Case Management - 15 Minutes						
Start Date 07/01/2021	End Date 06/30/2022	Procedure Code T1016 UC	Frequency	Units 96	Rate \$24.47	Avg Monthly \$195.76
NPI/UMPI A000073600	Status Approved	Provider Name STEARNS COUNTY HUMAN SERVICES		Funding Source CADI Waiver		
Areas of Need						
Supportive Services						
Support Instructions						
Case manager to conduct at minimum two face to face visits per year. Case manager will monitor on going support plan and make updates as needed.						
Service Notes						
96 units annually						

Service						
Case Management Aide (Paraprofessional) - 15 Minutes						
Start Date 07/01/2021	End Date 06/30/2022	Procedure Code T1016 TF UC	Frequency	Units 20	Rate \$9.39	Avg Monthly \$15.65
NPI/UMPI A000073600	Status Approved	Provider Name STEARNS COUNTY HUMAN SERVICES		Funding Source CADI Waiver		
Areas of Need						
Supportive Services						
Support Instructions						
Case aide to support case manager with administrative duties such as data entry and filing.						
Service Notes						
20 units yearly.						

Service						
Community Residential Services - Adult						
Start Date 07/01/2021	End Date 06/30/2022	Procedure Code S5140 UC U9	Frequency	Units 365	Rate \$419.06	Avg Monthly \$12,746.41
NPI/UMPI 1134200942	Status Approved	Provider Name ACR HOMES INC	Funding Source CADI Waiver	County of Service Ramsey		
Areas of Need						
Health Related/Medical, Home Management, Communications, Personal Security, Supportive Services, Personal Assistance, Quality of Life						
Support Instructions						
ACR will support Kathy with needs identified during MnCHOICES assessment. ACR will support Kathy will her goals towards increased independence.						
Service Notes						
Daily service						

RISKS

How will Health and Safety Issues be Addressed?

Kathy requires a 24 hour plan of care to ensure her health and safety. Kathy is unable to provide for her own safety in case of any emergency. She currently resides in a home with staff available 24 hours a day/7 days a week. She needs to reside in a safe and protected environment in the least restrictive most normative setting possible. Kathy has legal guardians who are responsible to ensure her health and safety needs are met. Kathy needs care as a vulnerable adult. She needs to reside in a safe and protected environment in the least restrictive most normative setting possible.

The following table documents and acknowledges any risks that exist based on identified remaining needs above.

Identified risk and choice regarding services	Negative outcome that may result	Alternative measure that may be implemented
N/A	N/A	N/A

Summary plan/agreement reached to address the identified risks:

Katherine is at risk of any kind of exploitation due to her DD diagnosis.

Katherine needs a safe and protected environment, with a 24 hour plan of care delineating the provision of ongoing, daily care, supervision, monitoring, assistance, guidance, direction, training, and support, in her residential and vocational/day program environments to address all of her vulnerability concerns. Providers and legal guardians will ensure that Katherine is not exploited in any manner.

AC: Assessor recommends Katherine's guardians and staff are responsible for all aspects of life that Katherine requires assistance and supervision. She needs a caregiver to supervise and maintain safety above and beyond that. Katherine need required assistance in an emergency situation due to developmental delay issues

Emergency & Back Up Plans

Plan for unforeseen events (e.g, weather, storms, power outages)

Staff at ACR Homes will review emergency policies with Kathy and family. Kathy will receive verbal prompting and physical assistance to move to the designated bad weather/storm/fire location of the home as needed.

Key Contact Name	Relationship	Phone Number
Connie Ricci	Sister/guardian	(612) 963-3910

Plan for emergency health events

Kathy will be brought to the emergency room or urgent care if medical attention is needed. 911 will be called in an emergency. Kathy's sister/guardian, Connie, will be notified immediately. If Connie is not available, staff will call Kathy's other guardians, Mary Kay and Ed. Kathy has a seizure protocol for staff to follow.

Key Contact Name	Relationship	Phone Number
Kristi Thompson (RN/ACR)	ACR Homes	(612) 919-0082
Connie Ricci	Sister/guardian	(612) 963-3910

Plan for unavailable staffing that puts the person at risk

ACR Homes is responsible for ensuring staff is available 24 hours a day/7 days a week to ensure Kathy's health and safety needs are met. If ACR Homes is not able to ensure Kathy's health and safety needs, alternative placement options will be considered.

Key Contact Name	Relationship	Phone Number
Connie Ricci	Sister/guardian	(612) 963-3910