



**DEPARTMENT OF
HUMAN SERVICES**

Coordinated Services and Supports Plan (CSSP)

ABOUT ME

Mary Joanne Huberty

Preferred Name: Mary Jo

Assessment Date: 01/25/2021

Plan Dates: 03/01/2021 to 02/28/2022

Developed by: Maggie Miller (651) 554-6024

Address: 1362 Cope Avenue

Maplewood, MN

County:

Home: (651) 483-9596

Work:

Other: (952) 261-6302

General Plan Notes:

MnCHOICES Support Plan for: Mary Joanne Huberty

PMI: 00287320

Co-Guardians:

Therese Behnke-sister
1830 Manor Lane
Hastings, MN 55033
651-331-1557
Theresebehnke18@gmail.com

Matthew Huberty-brother
15321 Greenhaven Lane #108
Burnsville, MN 55306
952-261-6302

Residential:
Living Well Disability Services-Cope
1362 Cope Ave.
Maplewood, MN 55109
651-483-9596

Case Management:
Dakota County
Maggie Miller
651-554-6024
Maggie.miller@co.dakota.mn.us

Day Program:
PAI-Oakdale

Mary Jo (it is very important that you call her Mary Jo, not just Mary) is very social it her strongest strength. Mary Jo is non-verbal however uses vocalizations and facial expressions to express her needs/wants. She values her relationships with her family, friends and staff. Mary Jo delights in participating in Special Olympic activities and can't wait to start back up after the COVID-19 pandemic. Mary Jo continues to attend PAI for day program services and she enjoys the variety of activities they offer. Mary Jo's health has been stable recently but requires constant monitoring by her caregivers and prompt attention when concerns are first noted. Mary Jo enjoys Disney World and has been on many vacations to the park

with her family. She would like to visit again in the future.

PERSON INFORMATION

Date of Birth: 04/11/1960 **Age:** 60 yrs

Emergency Contacts

Name	Relationship	Phone
Matthew Huberty/Brother	Guardian/Legal Representative	(952) 261-6302
Therese Behnke/Sister	Guardian/Legal Representative	(651) 331-1557

Notes/Comments

Decision Making Representatives

Name	Type of Authority	Address	Phone
Therese Behnke/sister	Private Guardian	1830 Manor Lane, Hastings, MN 55033	(651) 437-8481
Matthew Huberty/brother	Private Guardian	15321 Greenhaven Lane #108; Burnsville, MN 55306	(952) 261-6302

Notes/Comments

Health Insurance & Payers

Is the person certified disabled by Social Security or through the State Medical Review Team (SMRT) process? Yes
 Is the person on medical assistance? Yes

Type	Describe	Policy Number	Effective Date
Medical Assistance	MA/DX	00287320	
Medicare - Part A			05/01/1992
Medicare - Part B			05/01/1992

Type	Describe	Policy Number	Effective Date
Medicare - Part D			01/01/2006

Notes/Comments

Providers

Health Care Providers	Phone	Comments
Psychiatrist	(952) 898-7578	Dr Ruth Myers
Dentist	(612) 873-6963	Dr. Mary Seieroe
Specialty Clinic	(651) 888-7800	Dr. Rosario/Audiology
Specialty Clinic	(651) 275-3000	Dr. Lynch/Ophthalmologist
Primary Physician	(651) 342-1039	Kelsey McFarlane, PA-C Bluestone Physicians they come to the house
Specialty Clinic	(651) 221-9051	Dr. Laura Li/Neurologist

Notes/Comments

WHAT'S IMPORTANT TO THE INDIVIDUAL

Short and Long-Term Goals

Goal Statement	Target Date	Provider & NPI (if applicable)	Frequency of Reporting
Mary Jo's guardian believes that for a goal Mary Jo would like to get be to participating in Special Olympics on a regular basis.	02/28/2022		

Short and Long-Term Goals

Goal Statement	Target Date	Provider & NPI (if applicable)	Frequency of Reporting
Mary Jo wants to continue to have regular contact with her family.	02/28/2022		
Mary Jo wants to continue to attend PAI and participate a wide variety of activities	02/28/2022		
Mary Jo wants to have her health and safety needs met by her residential providers, Cope ICF/DD staff, in coordination with her guardians	02/28/2022		

Action Steps for Goals:

What will the person do?

Mary Jo will live at Cope ICF/DD and have regular contact with her family and friends. Mary Jo will attend PAI for Day Training and Habilitation Services on weekdays. Mary Jo will be encouraged to express her wants and needs and make choices throughout her daily life. Mary Jo will work to maintain the skills she has learned and learn new skills that she wants to learn. Mary Jo will try to be as independent as possible but will accept staff assistance when necessary to meet her health and safety needs. Mary Jo will be offered access and assistance to participate in a variety of community activities and events and staff will honor her choices to participate or decline. Mary Jo will actively participate in Special Olympics when it is safe to do so given the COVID-19 pandemic.

What will the case manager do?

Mary Jo's case manager will continue to coordinate informal and formal supports with Mary Jo and her guardian and ensure all health and safety needs are being met. They will assist her in achieving her goal of maintaining friendships with people who are important to her and participating in the activities she enjoys.

Mary Jo's case manager will monitor her services provided by Cope ICF/DD and PAI DTH by visiting Mary Jo in these settings, and reading the provider reports and periodic updates. Mary Jo's case manager will see her a minimum of 2 times per year with face to face contacts and will participate in her annual team planning meeting. Mary Jo's case manager will be available for consultation with Mary Jo, her guardians, her family and service providers to address any issues, conflicts or concerns which arise during the year.

What will others do?

Mary Jo's co-guardians will provide guardianship services to Mary Jo as detailed in the Court guardianship order. They will monitor Mary Jo's services and participate in the coordination of her medical care. They will have regular contact with Mary Jo and participate in the annual team planning meeting and annual MN CHOICES assessment. Her co-guardians will continue to be strong advocates for Mary Jo, they will work with formal's getting Mary Jo registered for Special Olympics when it resumes.

What will the provider do?

Cope ICF/DD staff will provide Mary Jo with daily ICF/DD residential services as outlined in Mary Jo's CSSP Addendum for their licensed ICF/DD facility. PAI staff will provide Mary Jo with Day Training and Habilitation services as outlined in their CSSP Addendum for their licensed DTH program. All providers will communicate with Mary Jo, her guardians and case manager through semi-annual reports, email or phone calls as needed. Cope ICF/DD staff will coordinate Mary Jo's annual team planning meeting to facilitate the participation of all team members. Cope staff will work with Mary Jo's guardians on getting Mary Jo signed up for Special Olympics when it restarts.

All providers will continue to work with Mary Jo to build and maintain all skills to meet her goal of maintaining friendships with people who are important to her and to ensure all health and safety needs are met. Representative payee will continue to assist with money management and assist with completion of all documents to maintain eligibility for state and federal benefit programs.

SUMMARY OF PROGRAMS AND SERVICES

Program Type	Start Date	End Date	Annual Amount	Total Plan Cost	Avg Monthly
DD Rule 185/Related Condition	03/01/2021	02/28/2022	\$0.00	\$0.00	\$0.00
Case Manager/Care Coordinator Maggie Miller	Case Manager/Care Coordinator Provider ID 6515546024		Responsible Party Name		
Program Notes					

Service Case Management/Service Coordination						
Start Date	End Date	Procedure Code	Frequency	Units	Rate	Total Service
03/01/2021	02/28/2022			2	\$0.00	\$0.00
NPI/UMPI 1427127620	Status Approved	Provider Name DAKOTA COUNTY SOCIAL SERVICES		Funding Source County/Tribe		County of Service Dakota
Areas of Need Supportive Services						
Support Instructions Rule 185 DD Case Management: Mary Jo has been assessed and determined to meet the eligibility requirements for Rule 185 Case Management. Rule 185 Case Management includes assessment of ongoing needs, review of needs for services and support, service plan development, identification of service options and providers, assisting Mary Jo with access to services, coordination of service delivery and monitoring and evaluation of services. Mary Jo's case manager will see Mary Jo a minimum of two times per year for face to face interactions and participate in the team annual planning meeting. Mary Jo's case manager will be available for consultation with Mary Jo's guardians or any team member to address any issues or concerns as they arise during the year.						
Service Notes						

Service						
DTH (county paid)						
Start Date	End Date	Procedure Code	Frequency	Units	Rate	Total Service
03/01/2021	02/28/2022			248	\$0.00	\$0.00
NPI/UMPI M784481600	Status Approved	Provider Name PHOENIX ALTERNATIVES INC		Funding Source Medicaid	Funding Source State Plan	County of Service Dakota
Areas of Need Employment/Training/Skill Building						
Support Instructions Day Training and Habilitation (DT&H): DTH are licensed supports to provider persons with help to develop and maintain life skills, participate in community life and engage in proactive and satisfying activities of their own choosing. Mary Jo requires an individual program plan which will be addressed in PAI's CSSP Addendum for Mary Jo. PAI DTH will provide semi-annual reports to the IDT and the IDT will meet on an annual basis to review services and plan for the coming year.						
Service Notes						

Service						
ICF-DD						
Start Date	End Date	Procedure Code	Frequency	Units	Rate	Total Service
03/01/2021	02/28/2022			365	\$0.00	\$0.00
NPI/UMPI	Status	Provider Name	Funding Source	County of Service		
1336203165	Approved	LIVING WELL DISABILITY SERV COPE	Medicaid State Plan	Dakota		
Areas of Need						
Health Related/Medical						
Support Instructions						
<p>Mary Jo has been determined to be eligible for services in an Intermediate Care Facility for Developmentally Disabled Individuals. Mary Jo receives ICF/DD services at Cope ICF/DD. An Intermediate Care Facility for Persons with Developmental Disabilities (ICF/DD) is a residential facility that is licensed as a health care institution and certified by the Minnesota Department of Health (MDH) and provides health or rehabilitative services for people who require active treatment for developmental disabilities. Mary Jo requires an individual program plan which will be addressed in Cope's CSSP Addendum for Mary Jo. Cope ICF/DD staff will provide semi-annual reports to the IDT and will coordinate an annual team meeting to review Mary Jo's progress and to plan for the coming year. Due to the COVID-19 pandemic, Mary Jo has been receiving ICF/DD Services During the Day provided by Cope ICF/DD on days she is unable to attend PAI for DTH services. There is a current authorized DHS service agreement for this service</p>						
Service Notes						

How will Health and Safety Issues be Addressed?

Mary Jo needs a 24-hour awake plan of care, with no alone time. Her current supports and services provide this level of care. She has a Court appointed guardian, rep payee and staff to help ensure basic needs are met. Guardians and support services work together to ensure Mary Jo's basic needs are met. She has an Intellectual Developmental Disability Case Manager that works with the team to ensure service needs are being met by providers. Her team works together to protect Mary Jo as a vulnerable adult.

The following table documents and acknowledges any risks that exist based on identified remaining needs above.

Identified risk and choice regarding services	Negative outcome that may result	Alternative measure that may be implemented
No risks were identified.		

Summary plan/agreement reached to address the identified risks:

No risk plan is needed.

Emergency & Back Up Plans

Plan for unforeseen events (e.g, weather, storms, power outages)

Mary Jo's staff from Cope ICF/DD and PAI DTH would take appropriate actions to ensure Mary Jo's health and safety and notify her guardians as soon as possible.
 Mary Jo has staff assistance available 24 hours per day, 7 days per week.

Key Contact Name	Relationship	Phone Number
PAI staff	Day Training and Habilitation Staff	(651) 748-0373

Key Contact Name	Relationship	Phone Number
Alyssa Gaus, Cope Program Manager or other Cope staff	ICF/DD Residential Provider	(651) 483-9596

Plan for emergency health events

Mary Jo's staff from Cope ICF/DD and PAI DTH would take appropriate actions to ensure Mary Jo's health and safety and notify her guardians as soon as possible.

Mary Jo has staff assistance available 24 hours per day, 7 days per week.

Key Contact Name	Relationship	Phone Number
Alyssa Gaus, Cope Program Manager or other Cope staff	ICF/DD Residential Staff	(651) 483-9596
PAI staff	Day Training and Habilitation Staff	(651) 748-0373

Plan for unavailable staffing that puts the person at risk

Cope ICF/DD is a licensed ICF/DD facility with awake staff on duty 24 hours per day, 7 days per week and they have a formal back up plan in place if a staff person does not show up for a shift.

Key Contact Name	Relationship	Phone Number
Alyssa Gaus, Cope Program Manager or other Cope staff	ICF/DD Residential Staff	(651) 483-9596

Rule 185 DD/RC case management recipients

This section only is for Rule 185 developmental disabilities/related conditions (DD/RC) case management recipients who want to waive their annual MnCHOICES reassessment.

I only receive developmental disabilities case management or developmental disabilities case management with non-Medicaid funded services such as semi-independent living services (SILS).	<input type="radio"/> Yes <input type="radio"/> No
I understand that MnCHOICES is an annual assessment for long-term services and supports.	<input type="radio"/> Yes <input type="radio"/> No
I understand I have the right to request and receive a MnCHOICES assessment at any time.	<input type="radio"/> Yes <input type="radio"/> No
My case manager has explained to me how MnCHOICES could help me evaluate my needs and learn about possible support options available to me.	<input type="radio"/> Yes <input type="radio"/> No
I have been given a copy of the MnCHOICES brochure.	<input type="radio"/> Yes <input type="radio"/> No
My needs have not changed since my last assessment and Coordinated Services & Supports Plan (CSSP).	<input type="radio"/> Yes <input type="radio"/> No
I choose to waive this year's annual MnCHOICES reassessment.	<input type="radio"/> Yes <input type="radio"/> No

Comments

My signature

My signature and responses on this form indicate:

- I received the information mentioned above.
- I know about the choices I have.
- I agree to the delivery of services as developed with my case manager and/or certified assessor.
- The provider(s) listed in this plan can share a written report about my care needs with my case manager and/or certified assessor if I give the provider(s) my permission.

MY SIGNATURE	DATE

My support team

LEGAL REPRESENTATIVE'S SIGNATURE <i>Russell B. Rhee</i>	DATE 3/1/21
SIGNATURE OF CM/CA/CC WHO HELPED DEVELOP PLAN <i>Maggie Miller, Social Worker</i>	DATE 2-25-21
OTHER PERSON'S SIGNATURE	DATE
OTHER PERSON'S SIGNATURE	DATE
OTHER PERSON'S SIGNATURE	DATE

Provider(s) signature

Provider(s) signatures indicate the provider(s) who sign:

- Have reviewed the plan.
- Acknowledge the services and supports in the plan.
- Agree to provide those services and supports as outlined.
- Understand we can submit a written report to the case manager or certified assessor about recommendations for the person's care needs for future assessments. (NOTE: The provider should submit the report at least 60 days before the end of the person's current service agreement so the information can be considered at the person's reassessment.)

PROVIDER'S SIGNATURE <i>Alyson R Gaus PM/QIDP</i>	DATE
AGENCY Living Well Disability Services	4/15/21
PROVIDER'S SIGNATURE	DATE
AGENCY	DATE
PROVIDER'S SIGNATURE	DATE
AGENCY	DATE

NOTE: Use another copy if there are more providers who need to sign.

