



# Coordinated Services and Supports Plan (CSSP)

## ABOUT ME

**BRIAN BOXER**

**Assessment Date:** 01/26/2021

**Plan Dates:** 03/01/2021 to 02/28/2022

**Developed by:** Cassie Linnell (651) 279-3308

**Address:** 1054 Robin Court

New Brighton, MN 55112-2430

**County:** Ramsey

**Home:** (651) 636-5654

**Work:**

**Other:** (651) 247-7921

**General Plan Notes:**

**Case Manager:** Cassie Linnell, 651-279-3308, [clinnell@phoenixservicescorp.org](mailto:clinnell@phoenixservicescorp.org)

<b>Waiver Program</b>	DD-Waiver
<b>Annual Visit Date</b>	February 2020
<b>Rituals &amp; routines that are important to me</b>	I do not like it when plans fall through or when the weather makes it difficult to maneuver my wheelchair. It is important that I keep a regular schedule if possible.
<b>My strengths, skills and abilities</b>	I am outgoing with a positive attitude. I have great conversational skills and enjoy being around people

<b>My hopes, dreams and Aspirations</b>	I want to get a job in the community
<b>Natural Supports</b>	My Guardian Shelly, and my mom are my natural supports.
<b>Housing Discussion</b>	<i>I like where I currently live at ACR.</i>
<b>Competitive Employment Discussion</b>	<i>I work at PAI. Because of Covid-19 I have moved to virtual or remote services with PAI.</i>
<b>Community Integration</b>	I enjoy spending time with friends, staff, and Shelly. I like to out to eat at variety of restaurants, bowling, playing bingo and going to the movies. I also enjoy going to pow-wows.
<b>Informed choice</b>	<i>My Guardian and I have been informed of the service available to me under the DD waiver, and are excepting of all these recommended services.</i>
<b>Summary of waiver services</b>	Community Residential Services, Case Management, CM Para-professional, Day Support Services and Prevocational Services.

## PERSON INFORMATION

**Date of Birth:** 09/14/1971 **Age:** 49 yrs

### Emergency Contacts

Name	Relationship	Phone
Shelley Abrahamson	Guardian/Legal Representative	(651) 247-7921

Name	Relationship	Phone
Annika Angelo - ACR House Manager	Other Non-Relative	(612) 567-1054

**Notes/Comments****Decision Making Representatives**

Name	Type of Authority	Address	Phone
Shelley Abrahamson	Private Guardian	49975 Acia Trail, Stanchfield, MN 55080	(651) 247-7921

**Notes/Comments****Health Insurance & Payers**

Is the person certified disabled by Social Security or through the State Medical Review Team (SMRT) process? Yes

Is the person on medical assistance? Yes

Type	Describe	Policy Number	Effective Date
Medical Assistance		00598597	04/01/2012
Medicare - Part A		2NV0PY3GK43	12/01/1996
Medicare - Part B		2NV0PY3GK43	01/01/2001
Medicare - Part D		2NV0PY3GK43	01/01/2006

**Notes/Comments****Providers**

Health Care Providers	Phone	Comments
Primary Physician	(651) 636-4525	Dr. Heather Pett Taylor, Bluestone Physicians

**Notes/Comments**

## WHAT'S IMPORTANT TO THE INDIVIDUAL

### Short and Long-Term Goals

Goal Statement	Target Date	Provider & NPI (if applicable)	Frequency of Reporting
I want to live in my group home with ACR staff.	02/28/2022		
I want to find a job in the community after Covid 19 is resolved.	02/28/2022		
I want to participate in community activities when it is safe to do so.	02/28/2022		

### Action Steps for Goals:

**What will the person do?** Brian will work with informal and formal supports to build and maintain all skills necessary to achieve his goals of continuing to live in his group home with ACR and to find a community based job and participate in community activities once Covid 19 is resolved.

#### What will the case manager do?

Case Manager will monitor and coordinate informal and formal supports in order to reasonably assure health and safety and help work towards the goals set in this plan. If there are questions, requests for updates, or issues with service providers, the case manager will help to resolve. Case Manager will meet face-to-face with participant as needed but at a minimum of two times per year. Case manager will update goals annually and as needed.

#### What will others do?

Brian's friends and family will provide informal supports to assure health and safety needs are met.

### **What will the provider do?**

Residential and vocational providers will continue to work with Brian to build and maintain all skills to meet his goals and to ensure all health and safety needs are met. Representative payee will continue to assist with money management and assist with completion of all documents to maintain eligibility for state and federal benefit programs.

**SUMMARY OF PROGRAMS AND SERVICES**

<b>Program Type</b> Developmental Disability Waiver	<b>Start Date</b> 03/01/2021	<b>End Date</b> 02/28/2022	<b>Annual Amount</b> \$0.00	<b>Total Plan Cost</b> \$131,727.91	<b>Avg Monthly</b> \$10,977.33
<b>Case Manager/Care Coordinator</b> Cassandra Linnell		<b>Case Manager/Care Coordinator Provider ID</b> M102167600		<b>Responsible Party Name</b>	
<b>Program Notes</b>					

<b>Service</b>							
Case Management - 15 Minutes							
<b>Start Date</b> 03/01/2021	<b>End Date</b> 02/28/2022	<b>Procedure Code</b> T1016 UC	<b>Frequency</b> 5-Flexible Use	<b>Units</b> 150	<b>Rate</b> \$23.19	<b>Avg Monthly</b> \$289.88	<b>Total Service</b> \$3,478.50
<b>NPI/UMPI</b> 1881645067	<b>Status</b> Approved	<b>Provider Name</b> PHOENIX SERVICE CORPORATION		<b>Funding Source</b> DD Waiver		<b>County of Service</b> Ramsey	
<b>Areas of Need</b> Supportive Services							
<b>Support Instructions</b> Case manager will work with guardian to ensure that Brian has access to and is aware of the services available to him under the Developmental Disabilities Waiver. Case manager will work with guardian to troubleshoot concerns or situations that may require a change in services or an assessment for new services. Case manager will work with guardian to ensure that any changes needed under the program are completed accurately and efficiently. Case manager will monitor all services provided by the developmental disability waiver. Case manager will be available for any consultations needed by providers and guardians and will assist in mediating concerns as needed. Case manager will meet with guardian and Brian at least twice per waiver year face to face and be available as needed in the meantime.							
<b>Service Notes</b> 150 units a year							

<b>Service</b>							
Case Management Aide (Paraprofessional) - 15 Minutes							
<b>Start Date</b> 03/01/2021	<b>End Date</b> 02/28/2022	<b>Procedure Code</b> T1016 TF UC	<b>Frequency</b> 5-Flexible Use	<b>Units</b> 24	<b>Rate</b> \$9.39	<b>Avg Monthly</b> \$18.78	<b>Total Service</b> \$225.36
<b>NPI/UMPI</b> 1881645067	<b>Status</b> Approved	<b>Provider Name</b> PHOENIX SERVICE CORPORATION		<b>Funding Source</b> DD Waiver		<b>County of Service</b> Ramsey	
<b>Areas of Need</b> Supportive Services							
<b>Support Instructions</b> Case management paraprofessional will ensure that any documents that need to be sent out to Brian and his guardians or providers are sent out according to Department of Human Services timeline requirements and are done so in a HIPPA compliant manner. Paraprofessional will manage all documents scanned into the electronic case file in a HIPPA compliant manner and will shred all documents that have been successfully converted into electronic form.							
<b>Service Notes</b> 24 units for paraprofessional case management							

<b>Service</b>							
Community Residential Services - Adult							
<b>Start Date</b> 03/01/2021	<b>End Date</b> 02/28/2022	<b>Procedure Code</b> S5140 UC U9	<b>Frequency</b> 1-Daily	<b>Units</b> 365	<b>Rate</b> \$344.81	<b>Avg Monthly</b> \$10,487.97	<b>Total Service</b> \$125,855.65
<b>NPI/UMPI</b> 1134200942	<b>Status</b> Approved	<b>Provider Name</b> ACR HOMES INC		<b>Funding Source</b> DD Waiver		<b>County of Service</b> Ramsey	
<b>Areas of Need</b> Health Related/Medical, Home Management, Quality of Life, Cognitive and Behavior Supports, Personal Assistance							
<b>Support Instructions</b> The Community Residential service covers the provision of protection, supervision, household services, living-skills assistance and training/assistance with safeguarding cash resources. CRS includes assistance with behavioral aide, chores, companion, homemaking, medication oversight, personal cares. Household services can include training and assistance with cleaning, cooking, budgeting, and other household care or maintenance tasks. Living-skills assistance can include training and assistance using community resources, such as: recreation, social opportunities, transportation. CRS will help Brian in all of these areas to ensure his needs are met.							
<b>Service Notes</b> 365 units for the year.							

<b>Service</b>							
Day Support Services - 15 Minutes							
<b>Start Date</b> 03/01/2021	<b>End Date</b> 02/28/2022	<b>Procedure Code</b> T2021 UC	<b>Frequency</b> 5-Flexible Use	<b>Units</b> 270	<b>Rate</b> \$4.17	<b>Avg Monthly</b> \$93.82	<b>Total Service</b> \$1,125.90
<b>NPI/UMPI</b> A984668900	<b>Status</b> Approved	<b>Provider Name</b> PHOENIX ALTERNATIVES INC-COMMERCE		<b>Funding Source</b> DD Waiver		<b>County of Service</b> Ramsey	
<b>Areas of Need</b> Employment/Training/Skill Building							
<b>Support Instructions</b> Brian will receive remote day support services via zoom platform he will have classes during these times.							
<b>Service Notes</b> 270 units for remote day support services							

<b>Service</b>							
Prevocational Services - 15 Minutes							
<b>Start Date</b> 03/01/2021	<b>End Date</b> 02/28/2022	<b>Procedure Code</b> T2047	<b>Frequency</b> 5-Flexible Use	<b>Units</b> 250	<b>Rate</b> \$4.17	<b>Avg Monthly</b> \$86.88	<b>Total Service</b> \$1,042.50
<b>NPI/UMPI</b> A984668900	<b>Status</b> Approved	<b>Provider Name</b> PHOENIX ALTERNATIVES INC-COMMERCE		<b>Funding Source</b> DD Waiver		<b>County of Service</b> Ramsey	
<b>Areas of Need</b> Employment/Training/Skill Building							
<b>Support Instructions</b> PAI will provide prevocational service to Brian via the zoom platform for classes.							
<b>Service Notes</b> 250							

## RISKS

### How will Health and Safety Issues be Addressed?

Brian needs a guardian, rep payee and staff to help ensure basic needs are met. Guardian and support services work together to ensure Brian's basic needs are met. He has an Intellectual Developmental Disability Case Manager that works with the team to ensure service needs are being met by providers. Brian's team works together to protect him as a vulnerable adult.

The following table documents and acknowledges any risks that exist based on identified remaining needs above.

Identified risk and choice regarding services	Negative outcome that may result	Alternative measure that may be implemented
Participant is agreeable to all services a supports. At this time there are no remaining risks identified.		

**Summary plan/agreement reached to address the identified risks:**

Brian receives a 24 hour plan of care through ACR homes AFC and PAI Day Program. All staff working with Brian will follow his plans.

**Emergency & Back Up Plans**

**Plan for unforeseen events (e.g, weather, storms, power outages)**

Brian receives a 24 hour plan of care through ACR homes ACF. ACR is responsible for making necessary arrangements in the event of an emergency.

**Plan for emergency health events**

Brian receives a 24 hour plan of care through ACR homes AFC and PAI Day Program. All staff working with Brian are CPR and First Aid trained. Staff will contact 911 in the event of an emergency. ACR homes with the assistance of the guardian (Shelley) will follow through with any doctor recommendations/ treatments.

**Plan for unavailable staffing that puts the person at risk**

ACR homes is responsible for filling all shifts. Residential supervisor fills in shifts if needed.

Key Contact Name	Relationship	Phone Number
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<b>Key Contact Name</b>	<b>Relationship</b>	<b>Phone Number</b>
Annika Angelo	Residential Supervisor	(612) 567-1054