

Training Summary Form

I. Employee: Hexyn Haugen Topic: CHILD FOSTER CARE 410 Credit Hours: 1hr

II. Description of Training Content:

Review and instruction on Minnesota Rules, Chapter 2960, Parts 2960.3000 – 2960.3340 for Child Foster Care with applicability to position at Owakihi Inc.

III. Training Procedures

Training Format

Self Study ☐
Individualized Training ☒
Team Meeting ☐
Owakihi Inservice ☐
Other: ☐

Instructional Methods

Written: CFC statute ☐
Oral Presentation and Dialogue ☐
Guided Observation ☐
Guided Practice ☐
Other: ☐

Competency Evaluations

X Knowledge Testing (Quiz)
☐ Observed Skill Assessment
☐ Other: ☐

IV. Date(s): 1/8/2024 (M/D/Y) Trainer/Position: District Director
Time(s): ☐ (AM or PM) Trainer Signature: Thera Greenman

I acknowledge that I have received and read Minnesota Rules Chapter 2960 (Umbrella Rule/Licensing Standards). I understand the Discipline Policy that prohibits corporal punishment.

Employee Signature: Hexyn Haugen Date: 01/08/2024

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.

Training Module 410 Quiz CHILD FOSTER CARE

1 of 1

Directions: Upon completion, please return the completed quiz and attached Training Summary Form to your Designated Coordinator (DC) or Designated Manager (DM) for review and approval.

1. The DHS Child Foster Care Rule defines a "foster child" as a person who is under 18 years of age.

2. According to the DHS Child Foster Care License Holder Qualifications, employees must be at least 21 years old to work. X TRUE FALSE

3. "Cooperation Required" (subpart 5 in part 2960.3080) - Identify at least one area of responsibility for the license holder/Owakihi Inc. that pertains to developing and implementing the child's case plan: MUST report child's behaviors to other important information to the placing agency & owners indicated in the child's care plan

4. What is the name of the Owakihi Inc. policy that identifies procedures for addressing complaints and grievances? Subpart 2960.3080 Subpart 10 of 2960.3080 license to certification

5. Place an X next to the Staff Training Requirements that are required for child foster care:

X emergency procedures

X cultural diversity

X pet care

X data practices

6. a. Please identify any questions that you have at this time regarding child foster care: How does personal care needs shopping work?

b. Based on the information you have reviewed, what further instruction do you need in this training topic to be competent in performing your job responsibilities? None

c. Identify 2 agency resources that you can use for more information and/or consultation:

1) Tierra Spellman 2) Heidi Mangan

KNOWLEDGE TESTING BY TRAINER

> Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s)

> The employee identified above has demonstrated competency in completion of the quiz questions.

Signature of DC or DM

Tina Spellman

Date

1/8/2021