

Owakihi, Inc.

Training Summary Form

Topic: DRIVER SAFETY TRAINING 208

Credit Hours: 0.5

I. Employee: Angela Conner

II. **Description of Training Content:** Review of driving conditions related to the position. Instruction regarding defensive driving techniques to minimize driving risks, including how to avoid dangerous driving situations and improper driving techniques. Opportunity for discussion and response to employee questions.

***More training is needed regarding car restraint system in motor vehicles for children under age 9**

Yes: Not at this time:

III. Training Procedures:

Training Format

- Self Study
- Individualized Training
- Team Meeting
- Owakihi Inservice
- Other: _____

Instructional Methods

- DVD: Defensive Driving .50 hr. credit
- Video: Transporting Special Needs Passengers Safely .50 hr. credit
- Oral Presentation and Dialogue

Competency Measure

- Quiz
- Training Competency Form
- Other: _____

IV. Date(s): 11-3-2020
(M/D/Y)

Training Source: Philadelphia Insurance Companies

Time(s): 4p-5p
(AM or PM)

Approval Signature: Angela Conner

Location(s): OTF

Employee Signature: Angela Conner

Training Module 208 Quiz Defensive Driving DVD

Employee Name: Angela Combett

Date of Quiz: 11-3-20

Directions: Upon completion, return the quiz and attached Training Summary Form to your trainer for review and signature.

1. TRUE or FALSE (Circle correct answer based on the Driver's Safety DVD)

Most crashes are preventable

2. Fill in the correct answer below

Most vehicle crashes are caused by 3 factors:

- a. Drivers
 b. Vehicles
 c. poor conditions

3. Identify at least 5 steps that you should take before driving to check that your vehicle is in top condition:

- a. check damages
 b. open hood + check fluid
 c. check wiper blades
 d. listen to engine
 e. adjust mirrors

4. Identify one common driving distraction: food + drink

How can you prevent it from occurring while you are driving?

don't drink or eat while driving

5. TRUE or FALSE (Circle correct answer)

It is important to check your vehicle mirrors every 10-15 seconds while driving.

6. Fill in the correct answers below

When you're on the road, it's important to keep a cushion of safety between you and other drivers. Minimum following distances for a passenger vehicle are: 2 seconds if driving under 40 mph and 3 seconds if driving 40 mph or more.

7. TRUE or FALSE (Circle correct answer)

When sitting at an intersection and waiting to take a left turn, your wheels should be turned to the left.

8. Multiple Choice (Circle correct answers)

When you are driving in traffic, you want to be noticed. That means:

- a. You want others to know what you are going to do.
- b. Use your turn signals to communicate your intentions.
- c. Use your horn when you need to.
- d. If your vehicle has the right of way, you should make sure that other drivers do not push in front of you.
- e. All of the above

9. Fill in the correct answers below based on the Driver's Safety DVD

Seven skills that are essential to defensive driving:

- a. Get ready
- b. Stay focused
- c. be aware
- d. look ahead
- e. Back off
- f. expect mistakes
- g. Be noticed

10. Complete the questions below based on the "Cellphone Use" article in your training packet

- a. Evidence supports a dangerous link between cellphone usage and car accidents.
- b. TRUE or FALSE One study found that drivers are as impaired on a cell phone as they are while driving under the influence of alcohol.
- c. List at least two steps that you will take to limit cellphone use while driving:
 - 1) obey regulations + follow company policy
 - 2) put over to receive calls

KNOWLEDGE TESTING BY THE TRAINER

- Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s) _____
- The employee identified above has demonstrated competency in completion of the quiz questions. (If not, refer employee to Supervisor.)

Signature of Trainer [Handwritten Signature]

Date 11-3-2010