

Training Summary Form

I. Employee: Julie Embree Topic: CHILD FOSTER CARE 410 Credit Hours: 1

II. Description of Training Content:

Review and instruction on Minnesota Rules, Chapter 2960, Parts 2960.3000 – 2960.3340 for Child Foster Care with applicability to position at Owakihi Inc.

III. Training Procedures

Training Format

- Self Study
- Individualized Training
- Team Meeting
- Owakihi Inservice
- Other: _____

Instructional Methods

- Written: CFC statute
- Oral Presentation and Dialogue
- Guided Observation
- Guided Practice
- Other: _____



Competency Evaluations

- Knowledge Testing (Quiz)
- Observed Skill Assessment
- Other: _____

IV. Date(s): 8-18-2020

Time(s): _____

(AM or PM)

Trainer/Position: _____

Trainer Signature: [Signature]

I acknowledge that I have received and read Minnesota Rules Chapter 2960 (Umbrella Rule/Licensing Standards). I understand the Discipline Policy that prohibits corporal punishment.

Employee Signature: Julie A. Embree

Date: 8-18-20

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes.

Training Module 410 Quiz CHILD FOSTER CARE

EMPLOYEE NAME: Julie Embree DATE OF QUIZ: 8/18/2020

Directions: Upon completion, please return the completed quiz and attached Training Summary Form to your Designated Coordinator (DC) or Designated Manager (DM) for review and approval.

1. The DHS Child Foster Care Rule defines a "foster child" as a person who is under 18 years of age.
2. According to the DHS Child Foster Care License Holder Qualifications, employees must be at least 21 years old to work. TRUE FALSE
3. "Cooperation Required" (subpart 5 in part 2960.3080) - Identify at least one area of responsibility for the license holder/Owakihi Inc. that pertains to developing and implementing the child's case plan: Recommend changes in the child's case plan to case manager if needed
4. What is the name of the Owakihi Inc. policy that identifies procedures for addressing complaints and grievances? 2960.3080 subp. 10 complaints & grievances
5. Place an X next to the Staff Training Requirements that are required for child foster care:
 - emergency procedures
 - cultural diversity
 - pet care
 - data practices
6. a. Please identify any questions that you have at this time regarding child foster care: none
- b. Based on the information you have reviewed, what further instruction do you need in this training topic to be competent in performing your job responsibilities? none
- c. Identify 2 agency resources that you can use for more information and/or consultation:
 - 1) Corporate foster care licenses
 - 2) Human Resources

KNOWLEDGE TESTING BY TRAINER

- Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s) _____
- _____
- _____
- The employee identified above has demonstrated competency in completion of the quiz questions.

[Signature]
Signature of DC or DM

8/18/20
Date