

Owakhi, Inc.
Training Summary Form

I. Employee: Parvella Reed Topic: DISCIPLINE 412

Credit Hours: 1.0

II. Description of Training Content:

Review and instruction on discipline, as excerpted from Minnesota Rules, Chapter 2960, Parts 2960.3000 – 2960.3340 for Child Foster Care. Includes review of Owakhi's Maltreatment of Minors Mandated Reporting and Internal Review Policy with applicability to position at Owakhi.

III. Training Procedures

<u>Training Format</u>	<u>Instructional Methods</u>	<u>Competency Evaluations</u>
Self Study	<input checked="" type="checkbox"/> Written: CFC statute excerpt and Malt. of Minors Reporting Policy	<input checked="" type="checkbox"/> Knowledge Testing (Quiz)
Individualized Training	<input type="checkbox"/> Oral Presentation and Dialogue	<input type="checkbox"/> Observed Skill Assessment
Team Meeting	<input type="checkbox"/> Guided Observation	Other: _____
Owakhi Inservice	Other: _____	

IV. Date(s): 08/25/2020 Trainer/Position: TW SPR
 Time(s): _____ Trainer Signature: DM
 (AM or PM)

I understand the information I received and my responsibilities for implementation with this company and persons served. This includes prohibition of corporal punishment, per Child Foster Care Discipline Policy.

Employee Signature: [Signature]

Training hours need to be recorded by employee on corresponding time card for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.

**Training Module 412 Quiz
DISCIPLINE**

EMPLOYEE NAME: Randall Reed

DATE OF QUIZ: _____

Directions: Upon completion, please return the completed quiz and attached Training Summary Form to your Designated Coordinator (DC) or Designated Manager (DM) for review and approval.

1. Any disciplinary action with persons served must be consistent with Owakih! Inc.'s policies and the person's individual plan. TRUE _____ FALSE _____

2. Place an X next to the action(s) not considered corporal punishment:

- rough handling
- spanking
- encouragement
- shaking

3. According to the "Definitions of Maltreatment of Minors" in Owakih! Inc.'s policy, sexual abuse and abandonment are considered "substantial child endangerment."

4. If the caregiver fails to supply a child with basic needs such as necessary food, clothing, shelter or medical care, that is an example of neglect.

5. You are working with a child who becomes upset and starts hitting his sister. The child's parent intervenes to stop the hitting. Then the parent tells you to consoquate the aggressive child by having that child go to his room and making him stay there by himself. What is your response? I will refered and tell the parent to consoquate the child. I will find a app bar to deal with the child.

6. a. Please identify any questions that you have regarding discipline practices at Owakih! Inc.: None

b. Based on the information you have reviewed, what further instruction do you need in this training topic to be competent in your job responsibilities? How to use the None

c. Identify at least 2 agency resources you can use for more information and/or consultation: 1) Supervisor 2) Waste Manager and Nurse

KNOWLEDGE TESTING BY TRAINER

> Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s)

> The employee identified above has demonstrated competency in completion of the quiz questions.

Signature of DC or DM

[Handwritten Signature]

Date

8/20