



# Training Summary Form

I. **Employee:** Jarjetk Burch **Topic:** Summer Ombudsman **Credit Hours:** 1.0 hours

II. **Description of Training Content:** Review of Summer Ombudsman Information including Insect Stings, Summer Alert, Water Safety, and Heatstroke.

III. **Training Procedures:**

**Training Format**

- Self Study \_\_\_\_\_
- Individualized Training \_\_\_\_\_
- Team Meeting \_\_\_\_\_
- Inservice \_\_\_\_\_
- Other: \_\_\_\_\_

**Instructional Methods**

- Written: \_\_\_\_\_
- Oral Presentation and Dialogue \_\_\_\_\_
- Guided Observation \_\_\_\_\_
- Guided Practice \_\_\_\_\_
- Other: \_\_\_\_\_

**Demonstrated Competency**

- \_\_\_\_\_ Knowledge Testing (Quiz)
- \_\_\_\_\_ Observed Skill Assessment
- \_\_\_\_\_ Other: Star training

IV. **Date(s):** 8/26/10 (M/D/Y) **Trainer/Position:** James West/DC

**Time(s):** 2-10 (AM or PM) **Trainer Signature:** [Signature]

**I understand the information received and my responsibilities for implementation with this company and persons served.**

Employee Signature: [Signature]

**Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.**