

Beacon Specialized Living
Training Summary Form

I. Employee: Max King Topic: Discipline Credit Hours: 1

II. Description of Training Content:

III. Training Procedures:

Training Format	Instructional Methods	Demonstrated Competency
<input checked="" type="checkbox"/> Self Study <input type="checkbox"/> Individualized Training <input type="checkbox"/> Team Meeting <input type="checkbox"/> Owakihi Inservice <input type="checkbox"/> Other: _____	Written: <input checked="" type="checkbox"/> Oral Presentation and Dialogue Guided Observation Guided Practice Other: _____	<input checked="" type="checkbox"/> Knowledge Testing (Quiz) <input type="checkbox"/> Observed Skill Assessment <input type="checkbox"/> Other: Star training

IV. Date(s): 8/22/20

Time(s): _____
(M/D/Y)
(AM or PM)

Trainer/Position: Director

Trainer Signature: [Signature]

I understand the information received and my responsibilities for implementation with this company and persons served.

Employee Signature: [Signature]

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.

Training Module 412 Quiz DISCIPLINE

EMPLOYEE NAME: Max King DATE OF QUIZ: 8/23/20

Directions: Upon completion, please return the completed quiz and attached Training Summary Form to your Designated Coordinator (DC) or Designated Manager (DM) for review and approval.

1. Any disciplinary action with persons served must be consistent with Owakih Inc.'s policies and the person's individual plan. TRUE FALSE

2. Place an X next to the action(s) not considered corporal punishment:

rough handling

spanking

encouragement

shaking

3. According to the "Definitions of Maltreatment of Minors" in Owakih's policy: sexual abuse and abandonment are considered "substantial child abuse".

4. If the caregiver fails to supply a child with basic needs such as necessary food, clothing, shelter or medical care, that is an example of withholding of basic needs (neglect)

5. You are working with a child who becomes upset and starts hitting his sister. The child's parent intervenes to stop the hitting. Then the parent tells you to consequence the aggressive child by having that child go to his room and making him stay there by himself. What is your response?

We cannot use seclusion as punishment

6. a. Please identify any questions that you have regarding discipline practices at Owakih Inc.:

b. Based on the information you have reviewed, what further instruction do you need in this training topic to be competent in your job responsibilities?

c. Identify at least 2 agency resources you can use for more information and/or consultation:

1) Dakota County 2) Beacon Policy + Procedures
DC/DM

KNOWLEDGE TESTING BY TRAINER

➤ Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s) _____

➤ The employee identified above has demonstrated competency in completion of the quiz questions.

Signature of DC or DM [Signature]

Date 8/23/20