



Training Summary Form

I. **Employee:** Ava Spenser **Topic:** Summer Ombudsman **Credit Hours:** 1.0 hours

II. **Description of Training Content:** Review of Summer Ombudsman Information including Insect Stings, Summer Alert, Water Safety, and Heatstroke.

III. **Training Procedures:**

Training Format

☒ Self Study
☐ Individualized Training
☐ Team Meeting
☐ Inservice
☐ Other: _____

Instructional Methods

Written: ☒ _____
Oral Presentation and Dialogue
Guided Observation
Guided Practice
Other: _____

Demonstrated Competency

Knowledge Testing (Quiz) _____
Observed Skill Assessment _____
Other: Star training _____

IV. **Date(s):** 8/27/20 **Trainer/Position:** DM
(M/D/Y)
Time(s): 11:00am - 12:00pm **Trainer Signature:** [Signature]
(AM or PM)

I understand the information received and my responsibilities for implementation with this company and persons served.

Employee Signature: [Signature]

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.