

Owakhi, Inc.
Training Summary Form

I. Employee: Joe Green

Topic: ADULT FOSTER CARE 415

Credit Hours: _____

II. Description of Training Content:

Review and instruction on Minnesota Rules, Chapter 9555, Parts 9555.5105 – 9555.6265 for Adult Foster Care with applicability to position at Owakhi Inc.

III. Training Procedures

Training Format

- _____ Self Study
- _____ Individualized Training
- _____ Team Meeting
- _____ Owakhi Inservice
- _____ Other: _____

Instructional Methods

- Written: AFC Statute
- _____ Oral Presentation and Dialogue
- _____ Guided Observation
- _____ Guided Practice
- _____ Other: _____

Competency Evaluations

- Knowledge Testing (Quiz)
- _____ Observed Skill Assessment
- _____ Other: _____

IV. Date(s): 1/3/2020 (M/D/Y)
Time(s): _____ (AM or PM)
Trainer/Position: Nick Kretsch DC
Trainer Signature: Nick Kretsch

I understand the information I received and my responsibilities for implementation with this company and persons served.

Employee Signature: _____

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.

Training Module 415 Quiz ADULT FOSTER CARE

EMPLOYEE NAME: Joe Ganes DATE OF QUIZ: 1-13-20

Directions: Upon completion, please return the completed quiz and attached Training Summary Form to your Designated Coordinator (DC) or Designated Manager (DM) for review and approval.

1. The DHS Adult Foster Care Rule defines an "adult" as a person who is at least 18 years of age.
 TRUE FALSE
2. An assessment is coordinated by the adult's social worker to determine the level of need for foster care. List three areas in which information is gathered:
 - a. ability to manage daily activities & living
 - b. physical health
 - c. mental health
3. "Resident's Rights" (part 9555.6255) identifies one of the rights as the right to personal privacy. Please identify two daily living activities in which staff can be respectful of personal privacy:
 - a. right to use telephone
 - b. right to send & receive mail
4. What are the two key documents used to minimize the risk of abuse to persons served in foster care settings:
 - a. program Abuse Prevention Plan (PAPP)
 - b. individual Abuse Prevention Plan (IAPP)
5. a. Please identify any questions that you have at this time regarding adult foster care:
none
- b. Based on the information you have reviewed, what further instruction do you need in this training topic to be competent in performing your job responsibilities?
none
- c. Identify 2 agency resources that you can use for more information and/or consultation:
 - 1) Supervisor
 - 2) policy book

KNOWLEDGE TESTING BY TRAINER

- Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s) _____
- The employee identified above has demonstrated competency in completion of the quiz questions.

Victoria Kuehnik Signature of DC or DM 1/13/2020 Date