

Owakih, Inc.  
**Training Summary Form**

I. Employee: Joe Garcia Topic: CHILD FOSTER CARE 410 Credit Hours: \_\_\_\_\_

II. Description of Training Content:

Review and instruction on Minnesota Rules, Chapter 2960, Parts 2960.3000 -- 2960.3340 for Child Foster Care with applicability to position at Owakih Inc.

III. Training Procedures

<u>Training Format</u>	<u>Instructional Methods</u>	<u>Competency Evaluations</u>
Self Study	<input checked="" type="checkbox"/> Written: CFC statute	<input checked="" type="checkbox"/> Knowledge Testing (Quiz)
Individualized Training	<input type="checkbox"/> Oral Presentation and Dialogue	<input type="checkbox"/> Observed Skill Assessment
Team Meeting	<input type="checkbox"/> Guided Observation	Other: _____
Owakih Inservice	<input type="checkbox"/> Guided Practice	
Other: _____	Other: _____	

IV. Date(s): 1/13/2020 (M/D/Y) Trainer/Position: Michelle Kretsch  
Time(s): \_\_\_\_\_ (AM or PM) Trainer Signature: 1/13/2020

*I acknowledge that I have received and read Minnesota Rules Chapter 2960 (Umbrella Rule/Licensing Standards). I understand the Discipline Policy that prohibits corporal punishment.*

Employee Signature: \_\_\_\_\_ Date: 1-13-20

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.

## Training Module 410 Quiz CHILD FOSTER CARE

EMPLOYEE NAME: Joe Carter DATE OF QUIZ: 1-13-20

**Directions:** Upon completion, please return the completed quiz and attached Training Summary Form to your Designated Coordinator (DC) or Designated Manager (DM) for review and approval.

1. The DHS Child Foster Care Rule defines a "foster child" as a person who is under 18 years of age. (or 22?) subp. 21 2960.3010
2. According to the DHS Child Foster Care License Holder Qualifications, employees must be at least 21 years old to work.  TRUE  FALSE
3. "Cooperation Required" (subpart 5 in part 2960.3080) - Identify at least one area of responsibility for the license holder/Owakihi Inc. that pertains to developing and implementing the child's case plan: Maintain a record of illness reported by the child.
4. What is the name of the Owakihi Inc. policy that identifies procedures for addressing complaints and grievances? Subp. 10. 2960.3080
5. Place an X next to the Staff Training Requirements that are required for child foster care:
  - emergency procedures
  - cultural diversity
  - pet care
  - data practices
6. a. Please identify any questions that you have at this time regarding child foster care: None
- b. Based on the information you have reviewed, what further instruction do you need in this training topic to be competent in performing your job responsibilities? None
- c. Identify 2 agency resources that you can use for more information and/or consultation:
  - 1) Supervisor
  - 2) policy book

### KNOWLEDGE TESTING BY TRAINER

- Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s) \_\_\_\_\_
- The employee identified above has demonstrated competency in completion of the quiz questions.

Wick Kretsch  
Signature of DC or DM

1/13/2020  
Date