

Owakihi, Inc.

Training Summary Form

Sumna Neal

I. **Employee:** _____ **Topic:** OMBUDSMAN ALERT SUMMER 215 **Credit Hours:** _____

II. **Description of Training Content** Review and instruction on the 2014 Ombudsman Summer Alerts. Topics include the following:
Cover Letter 2018 with MedWatch Safety Alerts; Summer Alert; Heat Stroke Alert; Water Safety Alert; Insect Sting Alert; Metabolic Syndrome Update; and Suicide Prevention Resource List.

III. Training Procedures

Training Format

- Self Study
- Individualized Training
- Supervisory Meeting
- Owakihi Inservice
- Other: _____

Instructional Methods

- Written: See above
- Video Tape: _____
- Oral Presentation and Dialogue
- Other: _____

Competency Evaluations

- Knowledge Testing (Quiz)
- Observed Skill Assessment
- Other: _____

IV. Training Dates and Times

Date(s): 07/07/20 (M/D/Y) Trainer/Position: see above

Time(s): _____ (AM or PM) Approval Signature: *[Signature]*

Location(s): _____ Employee Signature: *[Signature]*

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.