



Owakhi, Inc.
Training Summary Form

I. **Employee:** Nikhil Arora

Topic: **DISCIPLINE 412**

Credit Hours: _____

II. **Description of Training Content:**

Review and instruction on discipline, as excerpted from Minnesota Rules, Chapter 2960, Parts 2960.3000 – 2960.3340 for Child Foster Care. Includes review of Owakhi's Maltreatment of Minors Mandated Reporting and Internal Review Policy with applicability to position at Owakhi.

III. **Training Procedures**

<u>Training Format</u>	<u>Instructional Methods</u>	<u>Competency Evaluations</u>
<input checked="" type="checkbox"/> Self Study	<input type="checkbox"/> Written: CFC statute excerpt and	<input checked="" type="checkbox"/> Knowledge Testing (Quiz)
<input type="checkbox"/> Individualized Training	<input type="checkbox"/> Maltreatment of Minors Reporting Policy	<input type="checkbox"/> Observed Skill Assessment
<input type="checkbox"/> Team Meeting	<input type="checkbox"/> Oral Presentation and Dialogue	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Owakhi Inservice	<input type="checkbox"/> Guided Observation	
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____	

IV. **Date(s):** July 2nd, 2020
Time(s): _____
(AM or PM)

Trainer/Position: _____
Trainer Signature:

I understand the information I received and my responsibilities for implementation with this company and persons served. This includes prohibition of corporal punishment, per Child Foster Care Discipline Policy.

Employee Signature:

Training hours need to be recorded by employee on corresponding time card for reimbursement and training documentation purposes.

Training Module 412 Quiz
DISCIPLINE

SCANNED
7/2/20

EMPLOYEE NAME: NM Aden DATE OF QUIZ: July 2nd

Directions: Upon completion, please return the completed quiz and attached Training Summary Form to your Designated Coordinator (DC) or Designated Manager (DM) for review and approval.

- Any disciplinary action with persons served must be consistent with Owakihi Inc.'s policies and the person's individual plan. TRUE FALSE
- Place an X next to the action(s) not considered corporal punishment:
 rough handling
 spanking
 encouragement
 shaking
- According to the "Definitions of Maltreatment of Minors" in Owakihi's policy: sexual abuse and abandonment are considered "substantial child endangerment".
- If the caregiver fails to supply a child with basic needs such as necessary food, clothing, shelter or medical care, that is an example of neglect.
- You are working with a child who becomes upset and starts hitting his sister. The child's parent intervenes to stop the hitting. Then the parent tells you to consequence the aggressive child by having that child go to his room and making him stay there by himself. What is your response?
I will advocate for child's freedom
- a. Please identify any questions that you have regarding discipline practices at Owakihi Inc.:
none
b. Based on the information you have reviewed, what further instruction do you need in this training topic to be competent in your job responsibilities?
none
c. Identify at least 2 agency resources you can use for more information and/or consultation:
1) MN ~~27~~ uniform 2) company policies

KNOWLEDGE TESTING BY TRAINER

- Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s) _____
- The employee identified above has demonstrated competency in completion of the quiz questions.

Signature of DC or DM [Signature] Date 7/2/20