



Owakhi, Inc.
Training Summary Form

I. Employee: Francisco J. Cashilo Topic: DISCIPLINE 412 Credit Hours: 5
Warner

II. Description of Training Content:
Review and instruction on discipline, as excerpted from Minnesota Rules, Chapter 2960, Parts 2960.3000 – 2960.3340 for Child Foster Care. Includes review of Owakhi's Maltreatment of Minors Mandated Reporting and Internal Review Policy with applicability to position at Owakhi.

III. Training Procedures

<u>Training Format</u>	<u>Instructional Methods</u>	<u>Competency Evaluations</u>
Self Study	<input checked="" type="checkbox"/> Written: CFC statute excerpt and Malt. of Minors Reporting Policy	<input checked="" type="checkbox"/> Knowledge Testing (Quiz)
Individualized Training	<input type="checkbox"/> Oral Presentation and Dialogue	<input type="checkbox"/> Observed Skill Assessment
Team Meeting	<input type="checkbox"/> Guided Observation	Other: _____
Owakhi Inservice	Other: _____	
Other: _____		

IV. Date(s): 2/10/20 Trainer/Position: Valerie Kruse DC
(M/D/Y)
Time(s): _____ Trainer Signature: [Signature]
(AM or PM)

I understand the information I received and my responsibilities for implementation with this company and persons served. This includes prohibition of corporal punishment, per Child Foster Care Discipline Policy.

Employee Signature: [Signature]

Training hours need to be recorded by employee on corresponding time card for reimbursement and training documentation purposes.

Training Module 412 Quiz DISCIPLINE

EMPLOYEE NAME: Francisco J. Castillo Martinez DATE OF QUIZ: 2-10-20

Directions: Upon completion, please return the completed quiz and attached Training Summary Form to your Designated Coordinator (DC) or Designated Manager (DM) for review and approval.

1. Any disciplinary action with persons served must be consistent with Owakih Inc.'s policies and the person's individual plan. TRUE FALSE

2. Place an X next to the action(s) not considered corporal punishment:

rough handling

spanking

encouragement

shaking

3. According to the "Definitions of Maltreatment of Minors" in Owakih's policy: sexual abuse and abandonment are considered "substantial child endangerment".

4. If the caregiver fails to supply a child with basic needs such as necessary food, clothing, shelter or medical care, that is an example of neglect.

5. You are working with a child who becomes upset and starts hitting his sister. The child's parent intervenes to stop the hitting. Then the parent tells you to consequence the aggressive child by having that child go to his room and making him stay there by himself. What is your response?

I would go over the child's treatment plan to see what options other than leaving him by himself would work better.

6. a. Please identify any questions that you have regarding discipline practices at Owakih Inc.:

None at this moment.

b. Based on the information you have reviewed, what further instruction do you need in this training topic to be competent in your job responsibilities?

None at this moment.

c. Identify at least 2 agency resources you can use for more information and/or consultation:

1) Policy Procedures 2) D.C.

KNOWLEDGE TESTING BY TRAINER

➤ Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s) Reviewed w/ Staff

➤ The employee identified above has demonstrated competency in completion of the quiz questions.

[Signature]
Signature of DC or DM

2/17/20
Date