Owakihi, Inc.

Training Summary Form

I. **Employee:** Francisco J. Castillo Martinez **Topic:** **CHILD FOSTER CARE 410** **Credit Hours:** .5

II. **Description of Training Content:**

Review and instruction on Minnesota Rules, Chapter 2960, Parts 2960.3000 – 2960.3340 for Child Foster Care with applicability to position at Owakihi Inc.

III. **Training Procedures**

Training Format	Instructional Methods	Competency Evaluations
____ Self Study	X Written: CFC statute	X Knowledge Testing (Quiz)
____ Individualized Training	____ Oral Presentation and Dialogue	____ Observed Skill Assessment
____ Team Meeting	____ Guided Observation	____ Other: ____
____ Owakihi Inservice	____ Guided Practice	
____ Other: ____	____ Other: ____	

IV. **Date(s):** 2/17/20 (M/D/Y) **Trainer/Position:** Valerie Kruse DC

Time(s): ____ (AM or PM) **Trainer Signature:** [signature]

I acknowledge that I have received and read Minnesota Rules Chapter 2960 (Umbrella Rule/Licensing Standards). I understand the Discipline Policy that prohibits corporal punishment.

Employee Signature: [signature] Date: 2-10-20

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.

Training Module 410 Quiz
CHILD FOSTER CARE

EMPLOYEE NAME: Franasco J. Castillo Hernandez **DATE OF QUIZ:** 2-10-20

Directions: Upon completion, please return the completed quiz and attached Training Summary Form to your Designated Coordinator (DC) or Designated Manager (DM) for review and approval.

1. The DHS Child Foster Care Rule defines a "foster child" as a person who is under 18 years of age.

2. According to the DHS Child Foster Care License Holder Qualifications, employees must be at least 21 years old to work. X TRUE ____ FALSE

3. "Cooperation Required" (subpart 5 in part 2960.3080) - Identify at least one area of responsibility for the license holder/Owakihi Inc. that pertains to developing and implementing the child's case plan: (2) report the child's behaviors and ~~and~~ other important information to the Placing agency and others.

4. What is the name of the Owakihi Inc. policy that identifies procedures for addressing complaints and grievances? Grievance Policy.

5. Place an X next to the Staff Training Requirements that are required for child foster care:
   - X emergency procedures
   - X cultural diversity
   - ____ pet care
   - X data practices

6. a. Please identify any questions that you have at this time regarding child foster care: I did not find answer to question #4 could you go over it with me.

   b. Based on the information you have reviewed, what further instruction do you need in this training topic to be competent in performing your job responsibilities? None will contact D.C. with questions.

   c. Identify 2 agency resources that you can use for more information and/or consultation:
   1) Training Binders 2) Supervisor / Manager

KNOWLEDGE TESTING BY TRAINER

- **Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s)** Reviewed missing answers w/ Staff

- **The employee identified above has demonstrated competency in completion of the quiz questions.**

Signature of DC or DM **Date** 2/17/20