

Owakihi, Inc.
Training Summary Form



I. Employee: Sarah Herber Topic: DRIVER SAFETY TRAINING 208

Credit Hours: _____

II. **Description of Training Content:** Review of driving conditions related to the position. Instruction regarding defensive driving techniques to minimize driving risks, including how to avoid dangerous driving situations and improper driving techniques. Opportunity for discussion and response to employee questions.

*More training is needed regarding car restraint system in motor vehicles for children under age 9

Yes: Not at this time:

III. **Training Procedures:**

<u>Training Format</u>	<u>Instructional Methods</u>	<u>Competency Measure</u>
Self Study	<input checked="" type="checkbox"/> DVD: <u>Defensive Driving .50 hr. credit</u>	<input checked="" type="checkbox"/> Quiz
Individualized Training	<input type="checkbox"/> Video: <u>Transporting Special Needs Passengers Safely .50 hr. credit</u>	<input type="checkbox"/> Training Competency Form
Team Meeting	<input type="checkbox"/> Oral Presentation and Dialogue	<input type="checkbox"/> Other: _____
Owakihi Inservice		
Other: _____		

IV. **Date(s):** 4/17/20
(M/D/Y)

Training Source: Philadelphia Insurance Companies

Time(s): _____
(AM or PM)

Approval Signature: _____

Location(s): Kape

Employee Signature: Sarah Herber



Training Module 208 Quiz Defensive Driving DVD

Employee Name: Sarah Kerber Date of Quiz: _____

Directions: Upon completion, return the quiz and attached Training Summary Form to your trainer for review and signature.

1. TRUE or FALSE (Circle correct answer based on the Driver's Safety DVD)

Most crashes are preventable

2. Fill in the correct answer below

Most vehicle crashes are caused by 3 factors:

a. Drivers

b. vehicles

c. Road conditions

3. Identify at least 5 steps that you should take before driving to check that your vehicle is in top condition:

a. check for damage

b. check fluid levels

c. check wiper blades

d. listen to engine

e. adjust mirrors

4. Identify one common driving distraction: cell phone, coming back set

How can you prevent it from occurring while you are driving? making sure you are

only paying attention to the road

5. TRUE or FALSE (Circle correct answer)

5-8

It is important to check your vehicle mirrors every 10-15 seconds while driving.

6. Fill in the correct answers below

When you're on the road, it's important to keep a cashion of Safety

between you and other drivers. Minimum following distances for a passenger vehicle are: Two

seconds if driving under 40 mph and Three seconds if driving 40 mph or more.

7. TRUE or FALSE (Circle correct answer)

When sitting at an intersection and waiting to take a left turn, your wheels should be turned to the left.

8. Multiple Choice (Circle correct answers)

When you are driving in traffic, you want to be noticed. That means:

- a) You want others to know what you are going to do.
- b) Use your turn signals to communicate your intentions.
- c) Use your horn when you need to.
- d) If your vehicle has the right of way, you should make sure that other drivers do not push in front of you.
- e) All of the above

9. Fill in the correct answers below based on the Driver's Safety DVD

Seven skills that are essential to defensive driving:

a. Get ready

b. Stay focused

c. Be aware

d. Look ahead

e. Back off

f. Back off

g. Be noticed

10. Complete the questions below based on the "Cellphone Use" article in your training packet

a. Evidence supports a 8 Dangerous link between cellphone usage and car accidents.

b. TRUE or FALSE One study found that drivers are as impaired on a cell phone as they are while driving under the influence of alcohol.

c. List at least two steps that you will take to limit cellphone use while driving:

1) Observe Regs and follow company Policy

2) Form Everyone of driving schedule to avoid calls while driving

KNOWLEDGE TESTING BY THE TRAINER

> Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s)

> The employee identified above has demonstrated competency in completion of the quiz questions. (If not, refer employee to Supervisor.)

Signature of Trainer

[Handwritten signature]

Date

6/22/20

