

SCANNED
6/23/20

Owakihi, Inc.

Training Summary Form

I. Employee: Safiyatu Topic: DISCIPLINE 412 Credit Hours: _____

II. Description of Training Content:

Review and instruction on discipline, as excerpted from Minnesota Rules, Chapter 2960, Parts 2960.3000 – 2960.3340 for Child Foster Care. Includes review of Owakihi's Maltreatment of Minors Mandated Reporting and Internal Review Policy with applicability to position at Owakihi.

III. Training Procedures

Training Format

Self Study _____
Individualized Training X
Team Meeting _____
Owakihi Inservice _____
Other: _____

Instructional Methods

Written: CFC statute excerpt and
Maltr. of Minors Reporting Policy
Oral Presentation and Dialogue
Guided Observation
Other: _____

Competency Evaluations

X Knowledge Testing (Quiz)
Observed Skill Assessment
Other: _____

IV. Date(s):

06/16/20

(M/D/Y)

Time(s):

(AM or PM)

Trainer/Position: _____

Trainer Signature: _____

*I understand the information I received and my responsibilities for implementation with this company and persons served.
This includes prohibition of corporal punishment, per Child Foster Care Discipline Policy.*

Employee Signature: _____

Training hours need to be recorded by employee on corresponding time card for reimbursement and training documentation purposes.