



Training Summary Form

I. **Employee:** Narwa Abdulkh **Topic:** SERVICE RECIPIENT NEEDS AND PLAN 116

Person's Initials/ID#: DH

Credit Hours: 2.5

II. Training Procedures

Training Format

- _____ Self Study
- _____ Individualized Training
- _____ Team Meeting
- _____ Other: _____

Instructional Methods

- _____ Written: _____
- _____ Audio or Video: _____
- _____ Oral Presentation and Dialogue
- _____ Guided Observation & Practice
- _____ Other: _____

Demonstrated Competency

- _____ Knowledge Testing (Quiz)
- _____ Observed Skill Assessment
- _____ Other: _____

III. **Date(s):** 3/2/2020

(M/D/Y)

Time(s): 8am-10:30am

Trainer/Position: _____ **Signature:** _____

I understand the information I received and my responsibilities for implementation with this company and persons served.

Employee Signature: Narwa Abdulkh

Training Module 116 Quiz Service Recipient Plan Review

Employee Name: Marwa Abdulkh

Date of Quiz: _____

Directions: This quiz requires completion with the employee's supervisor. It is the responsibility of the supervisor to collect and review all information to assess the employee's job competence using knowledge testing and observed skill assessments.

Service Recipient Initials/ID #: DH

1. What was the main topic you reviewed and received instruction on today? The main topic I reviewed about how Dain New Resident
2. How did you obtain the information? Tiera
3. Summarize 3 key points from the information received:
talk softly
be patient and intolerant - rid pick
keep him busy
4. How does this information impact your implementation of the person's service plan or procedures?
It help how to take care for him
5. Please identify any questions that you have related to this material and/or your work with this person.
no
6. What further instruction do you need to be competent in performing your job functions?
It is going be good
7. Identify 2 supervisory staff you can speak with to get further information regarding implementation of your job functions?
Tiera - Sara

KNOWLEDGE TESTING BY THE TRAINER

- Note the question(s) answered incorrectly, and the action taken to assure that the employee understands the correct response(s) _____
- The employee demonstrated understanding of the service recipient and competence in completion of the quiz questions. (If not, arrange follow-up)

Signature of Trainer: Marwa AbdulkhDate: 3/1