

Training Summary Form

I. **Employee:** Bobby Cox Credit Hours: 0.5
 Topic: Vulnerable Adult Act and Maltreatment of
 Minors - Policy Review

II. **Description of Training Content:**

Review and instruction on 245D requirements and company procedures for reviewing and reporting Vulnerable Adult Act and Maltreatment of Minors.

III. **Training Procedures:**

<p><u> </u> Self Study</p> <p><u> </u> Individualized Training</p> <p><u> </u> Supervisory Meeting</p> <p><u> </u> Team Meeting</p> <p><u> </u> Inservice</p> <p><u> </u> Other: _____</p>	<p><u> </u> Written: Vulnerable Adult Act and Maltreatment of Minors Policy Review</p> <p><u> </u> Video/DVD: _____</p> <p><u> </u> Oral Presentation and Dialogue</p> <p><u> </u> Guided Observation</p> <p><u> </u> Guided Practice</p> <p><u> </u> Other: _____</p>
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IV. **Date(s):** 2-28-20 Trainer/Position: DCS
 (M/D/Y)

Time(s): 10:00-10:30 Trainer Signature: _____
 (AM or PM)

Location(s): 245 hote Employee Signature: Bobby Cox

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.