BEACON Specialized Living

Training Summary Form

I. Employee: Francisco Castillo

Topic: Vulnerable Adult Act and Maltreatment of Minors – Policy Review

Credit Hours: 0.5

II. Description of Training Content:

Review and instruction on 245D requirements and company procedures for reviewing and reporting Vulnerable Adult Act and Maltreatment of Minors.

III. **Training Procedures:**

Training Format	Instructional Methods
____ Self Study	____ Written: Vulnerable Adult Act and Maltreatment of Minors Policy Review
____ Individualized Training	____ Video/DVD : ____
____ Supervisory Meeting	____ Oral Presentation and Dialogue
____ Team Meeting	____ Guided Observation
X Inservice	____ Guided Practice
____ Other:	____ Other: ____

IV. Date(s): 3/9/20 (M/D/Y)

Trainer/Position: Designated manager

Time(s): 4-430p (AM or PM)

Trainer Signature: Vera Spellm

Location(s): Nashota

Employee Signature: ____

Training hours need to be recorded by employee on corresponding timecard for reimbursement and training documentation purposes. Employees are encouraged to keep a copy of this verification for their personal records.