Owakihi, Inc.

Training Summary Form

Topic: MEDICATION ADMINISTRATION 253

I. **Employee:** _(Name)_ Fadne Mohamed

II. **Description of Training Content:** Review and instruction on medication administration—see below   **Credit Hours:** 05

III. **Instructional Methods**

_____ **PART I** On-line (or class) Med Basics*

_____ **PART II** Community Med Admin Class

_____ **PART III** Owakihi med policies review
and observed skill assessment

IV. **Competency Evaluations**   Training Source

_____ **PART I:** Certificate for completion of
on-line Star Services

_____ **PART II:** Verification of class completion
and observed skill assessment

_____ **PART III:** Verification of Owakihi
medication policies/procedures review
and observed skill assessment

V. **Training Dates and Times, as applicable:**

PART I Star Services On-line Med Admin Basics   Date(s):   Times:

PART II Med Admin Class with skill assessment   Date(s):   Times:

PART III Owakihi policies review & skill assess.   Date(s): 4-16-20   Times: 7:10 - 7:15pm

Trainer Signature: _(signature)_   **Employee Signature:**

*1) On-line orientation requirement: Follow-up with Coor. to arrange Part II med. class & Part III for internal policies review and skills demonstration.
2) Coordinator must confirm that Part I on-line and Part II med admin class were completed by employee PRIOR to internal policies review.

MAR Documentation Quiz

1. T or F a med hole can become a medication error if not filled?

   T

2. What do you write on the MAR if the medication is being held?

   Med discrepence

3. What do you write on the MAR if the medication is being refused?

   Refused

4. What do you write on the MAR if the resident is not at home and it is time to pass medications for them?

   LOA

5. Where on the MAR should you document why the resident refused medication, is not home, or the reason the medication is being held?

   Log notes, Staff communication note

6. Should you follow up with results after giving a PRN medication or OTC medication? Where should the results be documented?

   You should make a "Follow up" note. on or attached to the other Log note