BEACON

BEACON SPECIALIZED LIVING EMPLOYEE HANDBOOK ACKNOWLEDGEMENT

[illegible] Employee Handbook

[illegible] Beacon Staff and agree to comply with these policies and procedures.

I understand that the policies and procedures may be changed or terminated at any time with or without notice. I understand that this Employee Handbook supersedes and replaces any and all previous manuals, handbooks and other policies from Beacon.

I agree to keep the Employee Handbook in my possession during employment with Beacon and to return it when provided with the materials to do so.

I understand that the Employee Handbook is intended to create any type of employment commitment, is merely descriptive of the current rules and procedures of Beacon.

I understand that each Employee Handbook is the property of Beacon and that copying any section of the Handbook or modifications without management approval is against Beacon policy.

[illegible]

Employee Name (Please Print)

Justine Lobbett

Employee Signature

12/05/19

Date

Signed Employee Handbook Acknowledgement to be placed in employee personnel file.