

Know the House You Work In

Name Chris Stauty Date 3-12-23 Location Long Prairie #1

Where do we keep...

Heimlich Maneuver Chart? Tack board in Dining Room

Forms for everyday use? File cabinet next to desk

Face sheet for each consumer? Program Books

What is a face sheet? Sheet with important info needed for emergency etc.

IAPP's? Individual Abuse prevention plan.

What does the IAPP tell us? Areas where they are susceptible to Abuse

PAPP? Program Abuse prevention plan

What does the PAPP tell us? Safety features of home.

Menus? Fridge / Recipe Book in desk

Work Schedule? Daily Use Binder in file cabinet

Standing Med Orders? ~~App~~ MARS BOOK

Where do we gather in the event of a drill or fire? Mailbox

If the house were to burn down, where do we go? LP#4

How often is it **REQUIRED** by licensing to do a fire drill? Quarterly

How often is it **REQUIRED** by licensing to do a tornado/storm drill? Quartly
Annually

Where are the smoke detectors located? All Rooms / hallways

Where are the fire extinguishers located? Kitchen / Near laundry Room

Where are the Carbon Monoxide detectors located? Same as Smokedetectors

Where is a copy of our emergency procedures? Tack board

Where do we go in case of severe thunderstorm weather? pantry in basement

What are the items to bring into the storm shelter? battery powered radio, flashlight, & blankets

Where do we get our supplies? Coborn's / Wal-Mart

Where can we shop for food? Coborn's / Wal-Mart

Where do we get gas? All gas stations that accept card