

Guidelines on Neighbor/Neighborhood Relations

OMI will be a good neighbor within all neighborhoods where we own homes and that our persons live in. Please follow the following guidelines on expectations.

Staff/Persons will respect OMI property, the neighbor's property and/or the property of the person we are serving.

1. Utilize sidewalks or walkways instead of walking on the grass.
2. Pick up after yourself and the persons.
3. Drive slowly and cautiously.
4. Staff need to slow down and turn their vehicle radios down several blocks before the home.
5. Staff and persons should wave and say hi to the neighbors.
6. Staff's job is to ensure the supervision of our persons.
7. Staff need to be aware of their actions and conversations when outside in regards to appropriateness and person confidentiality.
8. OMI will maintain the outside of their homes and need staff to notify supervisors of needed repairs, etc.
9. Staff need to park in the driveways and if they are double parked and more room is needed, staff should park in area designated by their supervisor. This is to ensure that staff do not park in front of the neighbor's mailboxes or driveways.

If a neighbor has a concern:

1. Staff should listen to them, preferable without a person present.
2. Staff will write down the neighbor's name, address and phone number and let them know that the information will be forwarded to the supervisor.
3. Staff need to ensure that all information is provided to the supervisor so they can look into and respond to the concern.

If there is a situation or behavior with a person while in the community or outside in the neighborhood/yard.

1. Staff should try to remove the person from the situation to the home when they are able to do so safely so to eliminate the view from the community.
2. If someone tries to assist from the neighborhood, identify yourself as a staff and thank the neighbor but let them know that you will handle it.
3. If at all possible, get the name and number from the neighbor so the supervisor will be able to follow up with them after the situation.

Any questions regarding conduct should be directed to the supervisor or Program Director for immediate clarification.