

Module 3

- 1- The benefits of having and for a business to develop a comprehensive project scope brings the best for the company. Why, because its advantages is breaking down a project to simpler tasks/objectives to have a step by step process, to receive the result desired at the end of the project.
- 2- A statement of work (SOW) is a project described by detail, which include the objectives of the project, and especially its outcomes. Main elements in an effective SOW are- introduction and background, technical description of the project, timeline, and milestones. These three helps in the brief description of the project, then analysis of what the project in up to solve, and the time of completion the project is set to be prepared and due.
- 3- The work breakdown structure (WBS) is almost the same as the SOW, but this structure is used to have the workers complete the project in time and efficiently. For example, if the project was a huge one, this structure would use to have the project cut into small tasks for it not to seem that big and stressful and help the workers to complete them at a good and well time. 6 main purposes of WBS are- (1) echoes project objectives, (2) it organized chart for the project, (3) creates the logic for tracking costs, schedule, and performance, (4) used to communicate project status, (5) used to improve project communication, and (6) demonstrates how the project will be controlled.

- 4- Scope reporting is the how all information will be taken and how fluently about the project updates. The most included information in scope reporting is the cost status, schedule/time status, and the technical performance.
- 5- In assembling a project team, is key to perform at the best way possible to achieve the project end goal. For example, each worker should have the required qualities to perform at the high task. Necessary skills are essential, and other thing is that each worker should have something different to balance out and have the most ways possible to complete the task given. Different strategies and qualities will bring a great success to any group.
- 6- Effective teams have the characteristics and vision of a clear sense of the how and what the objective is, a production interdependency, cohesiveness, trust, and enthusiasm (energy, motivation).\
- 7- Why project teams fail, there are many reasons, but some are- that the objectives are not clear a the start and to follow, lack of motivation, coworkers don't work good together, and leadership.
- 8- 5 stages of group development are- forming, storming, norming, performing, and adjourning. Forming aspect, is the stage bringing people together for the project. storming part, is the workers exploring the initial start of working with a new group of people or first group working project. Norming is after the storming part, where the members are now knowing each other and are on stable ground and ready to coexist and work together. Performing stage, is when the real work begins, the people are now working to reach the objective together. And finally the sixth stage, adjourning, is the ending, where the project has been completed and now the group will be taken apart so they can return to each of their activities.

- 9- Virtual project are now seen all over, though there are pros and cons to this method. Pros may be, flexible times for people, can be used globally just needs to find a good time to meet, can be done with the people not in the same location and less time consuming. Now for the cons, would be that because its flexible, people will often forget the time the project is due, lack of motivation will be at its finest, and there is no task on hands which is essential for some careers (such as a doctor).
- 10- Sources of team conflict, happen because of disagreements between workers, scare resources, not enough sources to achieve to reach the goal. Also can arise for the leaders of the management side, without a clear and reviewed way to get to the objective.
- 11- Team conflict can be resolved in various ways. But there are ways to do, first to dwell on the problem, the leader should take a stance on the problem and react to this. Whether is can be solved in good matters or not depends on the situation. But the priority is to solve it as soon as possible so the project can be completed.
- 1- This professional sports team, is a huge team, that is well known to the public, it is, FC Barcelona. They play in the Spanish football (soccer) league, La Liga. They show a huge important of teamwork throughout their site and even on the field. For example, as soon as you open the site, at this current time, they celebrate on the main page, the 100th appearance of a player, Ronald Araujo, this shows the respect and celebration of a player's achievement but as a team that when its one achievement then its all. It also, portrays other teams of other than soccer which, shows teamwork of all sports into their site. And while a bit on about the field, Barcelona have a particular way of playing, which is every player is important from the buildup play until the goal itself.