

3.6 Improving You-Attitude and Positive Emphasis

Many different revisions are possible.

1. You'll be happy to learn that the cost of tuition stay the same.

2. I was an intern and made presentation for minor clients. I prepared PowerPoint slides for the meetings and to answer some of the clients' questions.

3. At DiYanni Homes we have more than 30 plans that will be personalized just for you.

4. Please notify HR of your bank change as soon as possible to make sure your money is going to the right place(s).

5. I'm sorry you were worried. You can still sign up for a flexible medical spending account.

6. The is currently being upgraded to improve your experience. You'll be able to access it soon.

7. You will be happy to hear that our cellphone plan is free of charge for incoming calls.

8. The employee discount may only be used for purchases for your own use or for gifts; you may buy items for personal use only. To keep your discount privilege, you may be asked to justify your purchase.

9. I apologize for the delay in answering your inquiry. I had to check with our suppliers to see whether we could provide the item in the quantity you say you want. We can.

10. The check with your didn't reach us.

11. This job sounds perfect.