Nyack College Teacher Candidates' Commitment to the Protection of Student Privacy

I Shemasie Gordon pledge to protect student privacy by acknowledging the following:

I will consider the following when using student data described in § 2.d and FERPA.

- Am I sharing student information?
- Can anyone personally identify my student from this information?
- Do I have parental consent?

I will never use personal student, teacher or principal data in an email. Personal emails should not be used for school purposes.

I will ask my teacher or district for guest access to any online systems or ask your teacher for assistance those systems. Password sharing is strongly discouraged.

I will not use educational technology programs that my school does not have a contract for.

I will not send student grades or other educational record information via email.

When collecting data for edTPA and field-related assignments:

I will protect student names under all circumstances (collecting student IEP info, lesson plans, differentiation, etc.). I will code my students' names and the name of the school and teacher and keep that code list at home in a protected place.

I will never take home or transmit confidential, identifiable information about a student (e. g. a portion of an IEP, grades, behavioral report, etc.) using any digital or print platform.

I will protect any data that you collect electronically (phone / computer) with passwords.

When finished with student data:

I will ensure that student data are stored safely, securely and locked.

When I'm finished with the data and the assignment; I will destroy all data (shred documents, completely delete online).

I understand that this will be reviewed for each field course and I will be expected to affirm my compliance each semester.

S Gordon _____ 1/26/2022 _____

Signature Date

Adapted from Fordham University "Do's and Don'ts. https://www.fordham.edu/download/downloads/id/1850/09_-_dos_and_donts_for_teachers.pdf