

Case Study – Written Report

1. Describe your understanding of the change setting that your case study is analyzing. What aspects of this setting are significant and impact the current reality of that setting and the intended future that the desired change will produce.
2. Then address the recommendations that your case study team has developed that will enable the setting that you analyzed above to move from their current reality to their intended future. Are there major phases that you see this change process passing through? If so what are they? What are the steps that you expect to see as your case study makes this progress? Are there identifiable bench-marks that they should be looking for? (Consider including insights from the course texts that you've been reading through this course.)
3. Envision this written report as an executive summary, no more than three pages single spaced. If you have supporting documents these could be included in a separate detailed report, but this is not required.
4. All members of your case study team should contribute to this report, but I expect that it will be more practical for one or two people to compose the written report. Then the rest of the team members can review, make suggestions for any revisions or additions, and when they are at least 80% comfortable, allow the writer(s) to produce the final report. (This acknowledges that when working as a team, producing a product that everyone agrees with 100% is unlikely, and could slow down the team's work unnecessarily.)

Clarification: Your team submits **one** written report for the team, not individual reports for the individual members.