LIB 101: Information Literacy
Session 2: Citation Assignment
(10 Points)

INSTRUCTIONS

Step 1. Create your NoodleTools account:
  (on library webpage: www.nyack.edu/library)
  a. In the "Research Help" drop-down menu on the library website, choose "NoodleTools."
  b. Click on "Register" to create your personal NoodleTools account.
  c. Create a personal ID (use eight characters: both letters and numbers).
  d. Create an 8-character password (minimum), retype password, enter your initials, and enter the last four digits of your phone number.
  e. Click "Register."

  To register from **OFF CAMPUS** or if you prompted for a "revalidation login", please use the following.
  - User Name: nyack
  - Password: nyackats

Step 2. Create a new project in NoodleTools with four resources on 2nd page:
  a. Click on "New Project." and enter a project title.
  b. Under Citation Style, choose "MLA."
  c. Leave the default citation level as "Advanced".
  d. Click "Submit."
  e. To add sources to your projects, click on the "Sources" tab at the top.
  f. Click "Create a new citation".
  g. Under "Where is it?" choose the appropriate option.
  h. Under "What is it?" select the type of resource that describes what you wish to cite.
  i. Fill in all available pieces of information about the item you are citing.
  j. Use the contextual tips, and if a yellow triangle appears, scroll over it for helpful tips to correct your citation entry.
  k. When you have completed/corrected all parts of your citation, click "Submit".

Step 3. Cite the four resources on page 2. using NoodleTools
            Note: <u>DO NOT</u> ASSUME THAT THE TITLE IS CAPITALIZED CORRECTLY.
            LOOK ON THE RIGHT OF WHERE YOU ENTER THE TITLE FOR INSTRUCTIONS.

Step 4. Finish & Export to a Word Document and submit in the dropbox.
  a. Once you have created <u>all four citations</u> click "Print/Export".
  b. Click on "Print/Export to Word" from drop down menu.
  c. Follow the instructions to open you list of citations in WORD in alphabetical order by author last name.
  d. Type in your name on top of the page.
  e. Save the document and submit in the Dropbox: Session 2: Assignment - Citations.

RESOURCES FOR THE CITATION ASSIGNMENT

RESOURCE 1	PRINT BOOK
	(Where? Print or In-Hand **What?** Book**)**
Title of Book	The intelligent investor: a book of practical counsel
Author of Book	Benjamin Graham
Publisher of Book	Harper & Row
Place of Publication	New York
Year of Publication	1985
Edition of Book	4th rev. ed.

RESOURCE 2	E-BOOK
	(Where? Database **What?** Book**)**
Title of E-Book	Chaucer: The Canterbury Tales
Author of E-Book	Winthrop Wetherbee
Publisher of E-Book	Cambridge University Press
Place of Publication	West Nyack, NY
Year of Publication	2003
Edition of E-Book	2nd
Date of Access	August 21, 2011
Name of Database	ebrary

RESOURCE 3	JOURNAL
	(Where? Database **What?** Journal**)**
Title of Journal	Art Journal
Title of Article	The Sculpture of Brancusi in the Light of His Rumanian Heritage
Author(s) of Article	Edith Balas
Page Number	94-104
Volume Number	35
Issue Number	2
Year of Publication	December 1975
Date of Access	September 2, 2011
Name of Database	Academic Search Premier
URL	http://web.ebscohost.com

RESOURCE 4	WEBPAGE
	(Where? Website **What?** Webpage**)**
Name of Web Site	HBS Working Knowledge
Page or Article Title	Asian and American Leadership Styles: How Are They Unique?
Author(s)	D. Quinn Mills
Publication Date	June 27, 2005
Date of Access	October 4, 2011
Publisher or Sponsor of Site	Harvard Business School
URL	http://hbswk.hbs.edu/item/4869.html