NorthStar
Community Services

Date of Training: 10.19.22 Trainer: Ashley Fetters & Cheri Lavay
Evergreen HOUSE meeting

Agenda: make sure to clock in + out for doubles + do seperate notes on RTasks for each shift, make sure progress notes are detailed, read progress notes, wanting to do Rotating shifts, Job expectations to come to house meetings (let lead know if virtual or cant make it). Try to visit the house every other week, staff will always check deputy (consistent), will make sure computer training is DONE, can sign in during sleep NOC for training, make sure the house cleanings are being DONE, Individual likes activities w/friends. Have list of activities to do with individual. Passes @ the OFFICE (aquarium, zoo, Park AVE), All know how to document goals

Print Name	Signature	Print Name	Signature
Ashley Fetters	Ashley Fetters		
Cheri Lavay	Cheri Lavay		
Jan Butler	Jan Butler		
Kristie Chandler	Kristie Chandler		
Missie LaChapelle	Missie LaChapelle		
MJ	virtual		
Nicholas Keihn	Nicholas Keihn		
TARA Price	TARA Price		