



The NADA Academy is a graduate-level school for automotive professionals. While attending, you represent your sponsoring dealership, as well as NADA and the industry as a whole. Academy instructors have the authority, responsibility and obligation to maintain Academy acceptable standards in academic performance and student conduct.

Requirements for Successful Completion – Graduation

Attend and participate fully in all classroom segments. Regular classroom sessions run from either 10:30 a.m. to 1:45 p.m. ET, 2:45 to 6:00 p.m. ET, or 6:00 p.m. to 9:00 p.m. ET on your assigned day(s).

Leaving class sessions early or missing class sessions may result in the necessity to make up a full class.

COMPLETE ALL ASSIGNMENTS and submit them as required to the appropriate instructor of each class session.

- Students who fall significantly behind (more than one class) in assignments, not pre-approved by instructor(s), may be rescheduled to join a later class. Examples of reasons for students to be rescheduled: Class 1 homework not submitted prior to Class 3; Class 2 homework not received prior to Class 4, etc.
- No late homework assignments will be accepted toward graduation after Class 5 unless previously approved by the class instructor and the Academy Director.

Your diploma will be awarded only after each instructor verifies attendance and successful completion of all in-class and homework assignments.

Habitual violation of any graduation requirements may also result in not graduating.