C/W R.O.	PART DESCRIPTION	ADVISOR NAME	PAID IN FULL	DATE ORDERED	DATE ARRIVED	DATE CUST NOTIFIED	APPT DATE	TOTAL DAYS ON SHELF	COST $	RETURN TO OE DATE	PUT IN STOCK DATE	**Emily Illingworth Kosnik N334-21 TOYOTA**
W/ 6052501	G0C RECALL	NICK LONGENBAUGH	NO	8/31/2017	9/1/2017	9/1/2017		175	$ 154.94	11/30/2017	GENERAL INVENTORY 12/1/17	ASM & CUST VERBAL NOTIFICATION / WRITTEN NOTIFICATION IF CUST WONT CALL BACK TO SERVICE
W/6054117	G04 RECALL	NICK LONGENBAUGH	NO	11/14/2017	11/15/2017	11/15/2017		100	$ 251.54	2/13/2018	GENERAL INVENTORY 2/13/18	ASM & CUST VERBAL NOTIFICATION 2 ATTEMPTS THEN LETTER
C/6054277	OUT TRIM RF / IN TRIM RC	NICK LONGENBAUGH	YES	11/29/2017	11/30/2017	11/30/2018		85	$ 832.67	2/28/2018	RETURN 2/28/18	ASM & CUST VERBAL NOTIFICATION / WRITTEN NOTIFICATION IF CUST WONT CALL BACK TO SERVICE
W/6054126	G04 RECALL	STEVE PRINDLE	NO	11/20/2017	1/15/2018	1/15/2018		39	$ 251.54	4/15/2018	1/15/2018	ASM & CUST VERBAL NOTIFICATION 2 ATTEMPTS THEN LETTER
W /6054856	G04 RECALL	STEVE PRINDLE	NO	1/16/2018	1/17/2018	1/17/2018	2/26/2018	40	$ 251.54	4/17/2018	1/17/2019	ASM & CUST VERBAL NOTIFICATION / WRITTEN NOTIFICATION IF CUST WONT CALL BACK TO SERVICE
C / 6055144	HEADLAMP FOG LAMP	STEVE PRINDLE	NO	1/18/2018	1/19/2018	1/19/2018	2/22/2018	34	$ 217.51	4/19/2018	COMPLETED	ASM & CUST VERBAL NOTIFICATION / APPT MADE
W / 6055117	E02 C0R H0F RECALL	STEVE PRINDLE	NO	1/17/2018	1/22/2018	1/22/2018		32	$ 862.93	4/22/2018	1/22/2017	ASM & CUST VERBAL NOTIFICATION 2 ATTEMPTS THEN LETTER
W/6055318	E04 RECALL	STEVE PRINDLE	NO	1/26/2018	1/29/2018	1/29/2018		25	$ 520.11	4/29/2018	1/19/2018	ASM & CUST VERBAL NOTIFICATION / CALLED 1 / LM
W/6055257	RR RH BUMPER COVER HOUSING	NICK LONGENBAUGH	NO	1/24/2018	1/29/2018	1/29/2018	2/23/2018	25	$ 80.45	4/29/2018	1/29/2018	ASM & CUST VERBAL NOTIFICATION / CALLED 1 / LM
W/ 6055330	G04 RECALL	NICK LONGENBAUGH	NO	1/26/2018	1/30/2018	1/30/2018	2/6/2018	7	$ 251.54	4/30/2018	COMPLETED	ASM & CUST VERBAL NOTIFICATION / APPT MADE
W / 6048168	G04 RECALL	STEVE PRINDLE	NO	2/6/2018	2/7/2018	2/7/2018	2/16/2018	9	$ 251.54	5/8/2018	COMPLETED	ASM & CUST VERBAL NOTIFICATION / APPT MADE
W/6055415	ZHB KIT FOR BULBS	STEVE PRINDLE	NO	1/8/2018	2/14/2018	2/14/2018	2/23/2018	9	$ 58.08	5/15/2018	2/14/2018	ASM & CUST VERBAL NOTIFICATION / CALLED 1 / LM
W/6055619	G0R RECALL	NICK LONGENBAUGH	NO	2/14/2018	2/15/2018	2/15/178	2/16/2018	1	$ 187.62	5/16/2018	COMPLETED	ASM & CUST VERBAL NOTIFICATION / APPT MADE
C / 6055653	FT PADS ROTORS TPMS KIT BELTS	NICK LONGENBAUGH	NO	2/16/2018	2/17/2018	2/17/2018	2/23/2018	6	$ 350.41	5/18/2018	COMPLETED	ASM & CUST VERBAL NOTIFICATION / APPT MADE
W 6055610	EXCHANGE RADIO	NICK LONGENBAUGH	NO	2/15/2018	2/19/2018	2/20/2018		4	$0	5/20/2018	2/19/2018	ASM & CUST VERBAL NOTIFICATION / CALLED 1 / LM - TOYOTA DOESN´T BILL UNTILL INSTAlIED
C /6055641	RR / LR BUMPER PLATES	STEVE PRINDLE	YES	2/16/2018	2/19/2018	2/19/2018	2/21/2018	2	$ 168.35	5/20/2018	COMPLETED	ASM & CUST VERBAL NOTIFICATION / APPT MADE
C / 6055665	LR SEAT HANDLE &CABLE	NICK LONGENBAUGH	NO	2/19/2018	2/21/2018	2/21/2018	2/22/2018	1	$ 100.61	5/22/2018	COMPLETED	ASM & CUST VERBAL NOTIFICATION / APPT MADE
W/ 6057246	G04 RECALL	NICK LONGENBAUGH	NO	2/21/2018	2/22/2018	2/21/2018	2/26/2018	4	$ 251.54	5/23/2018	COMPLETED	M ADVISED CUSTOMER OF RECALL DURING APPT / ORDERED PARTS MADE APPOINTMENT FOR FOLLOWING WEEK
C /910513	FIT KIT / VALVE SUB ASSY HOSE CLAMP	NICK LONGENBAUGH	YES	2/20/2018	2/22/2018	2/22/2018	2/22/2018	0	$ 42.01	5/23/2018	COMPLETED	ASM & CUST VERBAL NOTIFICATION / APPT MADE
C / 6055737	RUB ASSY FR AXL / BEARING /RING SNAP / LUC	NICK LONGENBAUGH	YES	2/22/2018	2/23/2018	2/22/2018	2/23/2018	0	$ 315.16	5/24/2018	COMPLETED	ASM & CUST VERBAL NOTIFICATION / APPT MADE
								0				
									5400.09			

Print this out and bring to parts class. Write your name, class # and brand on the top right.

Please add up the cost of all parts that are entered into column "J"

PLEASE POST THE OLDEST SOP'S FIRST

Please place this into your class site drop box called 20 SOP Exercise when completed

SHORT BY COLUM F DATE ARRIVED OLDEST

C/P SOP POLICY	Do not pay if customer has an appointment set for installtion.
UT IN STOCK DAT	After 90 days depending on what is it it will be returned or put in General Inventory
ETURN TO OE DAT	Returned to OE at 90 days unless it is a part that can go into general inventory.