



Professional Series Pre-Course Work

EP

Interview your Direct Supervisor in order to answer the following questions.

1. What do you want me (the student) to learn or achieve from the NADA Management Professional course?

super To get our office to be efficient in all processes

2. What would you like me to bring back to the workplace as a result of this training?

To find new ideas and ways to be more efficient in doing your duties. More ways to save money and bring more to the bottom line

3. How will what I learn in the program be shared with the rest of the team (if applicable)?

Show assistance and staff better ways to get their jobs done.

4. How will what I learn be integrated into day-to-day work upon return?

That will be up to you to implement the new processes



Professional Series Pre-Course Work

5. In your role as a Direct Supervisor, what three things challenge you the most?

Efficiency  
Improvement in daily processes  
Cross-training

Self-reflect on the following question:

1. What is my purpose for attending this course?

To learn some new ways to make my office more efficient and my own job. To gain knowledge about the automotive industry and what other dealerships do to handle business and challenges.

Thank you for your participation! See you in the course.