



Professional Series Pre-Course Work

Interview your Direct Supervisor in order to answer the following questions.

1. What do you want me (the student) to learn or achieve from the NADA Management Professional course?

Develop skills to audit and find discrepancies. Develop a better understanding for our short and long term liabilities. Get an overview of how our HR benefit packages impact both employee and employer.

Help implement more efficient processes that align with the technologies that are available.

2. What would you like me to bring back to the workplace as a result of this training?

Master the 3-day closeout. Grow your business acumen to be aligned with our CPA and Toyota's accounting standards.

3. How will what I learn in the program be shared with the rest of the team (if applicable)?

You will be given the opportunity to host meetings with other department heads, allowing for your vision and agendas to be addressed.

4. How will what I learn be integrated into day-to-day work upon return?

Each day as you move toward becoming our Controller, you will be given the support to identify opportunities, implement more efficient processes and streamline the accounting department into the digital age.



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5. In your role as a Direct Supervisor, what three things challenge you the most?

- 1) Number of support staff required to get the tasks completed, in relation to the size of our store to others
- 2) Understanding the Financial Statement
- 3) Managing department schedules to ensure positive cash flow

Self-reflect on the following question:

1. What is my purpose for attending this course?

My purpose for attending this course is to gain the knowledge required to become a successful leader, to better understand the processes within the accounting department and learn to work more efficiently. I believe that gaining these skills will benefit my company tremendously.

Thank you for your participation! See you in the course.