

\*\*\*This was a great assignment that showed we needed a written SOP process. We have put together and begun but plan to tweak based on training in class. Thank you!

John McCormick, Land Rover Hartford  
N381

CUSTOMER	C/W R.O.	PART #	PART DESCRIPTION	ADVISOR	PAID IN FULL	DATE ORDERED	DATE ARRIVED	DATE CUST NOTIFIED	APPT DATE	TOTAL DAYS ON SHELF	COST \$	RETURN TO OE DATE	PUT IN STOCK DATE
HOCHMAN	(I) RO330251	LR021820	MIRROR	DAN	YES	11/22/2019	11/23/2019	no info	none	488	\$ 358.72	none	N/A
RODRIQUEZ	(C) AP1995687	LR078479	FRONT SUSPENSION	DEREK	YES	8/3/2020	8/4/2020	no info	8/5/2020	233	\$ 264.17	none	N/A
TIERNEY	(C) RO359683	SW050010K	BRACKET	DAN	NO	8/13/2020	8/13/2020	no info	8/28/2020	224	\$ 6.54	8/13/2021	N/A
ZIKAS	(C) 780937	LR013889	CABLE HOOD	DAN	NO	8/28/2020	9/2/2020	no info	none	204	\$ 29.51	9/2/2021	N/A
WELSH	(W) RO362321	LR134332	TAILGATE WIRING	DEREK	NO	9/4/2020	9/9/2020	no info	none	197	\$ 180.29	9/9/2021	N/A
TIBURCIO	(I) RO365930	VPLEP0436	UNDERSHIELD	DAN	YES	10/2/2020	10/6/2020	no info	none	170	\$ 560.00	10/6/2021	N/A
DIAZ	(C) RO366878	LR004797	RETAINER	DEREK	YES	10/12/2020	10/14/2020	no info	###	162	\$ 0.47	10/14/2021	N/A
EPRIGHT	(I) RO367548	LR093887	JUNCTION BOX	DAN	YES	10/20/2020	11/4/2020	no info	none	141	\$ 45.12	11/4/2021	N/A
ATTONG JACK	(W) RO373053	LR106636	GLASS WINDSHIELD	DON	NO	12/7/2020	12/18/2020	no info	none	97	\$ 604.67	12/18/2021	N/A
ZANDO	(C) 793902	LR110613	MOULDINGS	DON	NO	12/16/2020	12/21/2020	no info	none	94	\$ 95.36	12/21/2021	N/A
ZANDO	(C) 793902	LR110614	GRILLE	DON	NO	12/16/2020	12/21/2020	no info	none	94	\$ 148.87	12/21/2021	N/A
OLCHANOWSKI	(C) 798961	DNJ500090	WINDSHIELD JET	DEREK	NO	1/28/2021	2/1/2021	no info	none	52	\$ 28.88	2/1/2022	N/A
ALI	(C) 798626	LR063750	WHEELARCH	DAN	YES	1/26/2021	2/12/2021	no info	none	41	\$ 207.27	2/12/2022	N/A
DELES/ARI	(W) 800037	LR129315	FRAME SEAT	DEREK	NO	2/8/2021	2/17/2021	no info	none	36	\$ 1,414.40	2/17/2022	N/A
TROIANO	(C) 801263	VPLRR0158	ROOF FINISHER	DON	NO	2/17/2021	2/22/2021	no info	none	31	\$ 179.85	2/22/2022	N/A
PAGANELLI	(C) 801280	LR135417	LAMP REAR	DON	NO	2/18/2021	2/22/2021	no info	none	31	\$ 816.80	2/22/2022	N/A
AUTOWORX	(C) 777767	LR128503	ENGINE BAY HARN	DAN	NO	8/4/2020	2/26/2021	no info	none	27	\$ 2,060.63	2/26/2022	N/A
WARREN	(C) RO379152	LR041435	FUEL SHIELD	DEREK	NO	2/5/2021	2/26/2021	no info	none	27	\$ 164.95	2/26/2022	N/A
WATKINS	(C) 802341	LR050770	FINISHER	DEREK	YES	2/26/2021	3/2/2021	no info	none	23	\$ 167.60	3/2/2022	N/A
COPELAND	(C) RO381959	LR134607	CONTROL AUDIO	DEREK	NO	3/4/2021	3/5/2021	no info	none	20	\$ 887.87	3/5/2022	N/A
CALIO	(C) RO381260	LR106219	SOCKET	DEREK	NO	3/10/2021	3/11/2021	no info	none	14	\$ 218.48	3/11/2022	N/A

\$ 8,440.45 current process is 12 months current process is not to put in stock

Print this out and bring to parts class. Write your name, class # and brand on the top right.

Please add up the cost of all parts that are entered into column "J"

**PLEASE POST  
THE OLDEST  
SOP'S FIRST**

Please place this into your class site drop box  
called 20 SOP Exercise when completed