

Departmental Action Plan

Dealership

Student Name

Academy Week

Class & Student Number

Current Situation

Overall Objective:

Proposed Timeline

Action Plan

Requirements

1. Meeting with Dealer:

2. Meeting with stakeholder(s) (dealership personnel):
Describe what is in place to support desired goal:

3. Accountability: Monitoring progress:
Who: Paul Jubert, Pate Joubert
What: SOP process
By When: immediately
How: Weekly review of SOP bin and watch age on the spreadsheet

4. Describe checkpoints that have been established to measure progress:
Daily / Weekly / Bi-weekly / Monthly /
Date(s) for review: Weekly review by parts manager and service manager

5. Estimated cost for implementation: 0

Projected Date of Completion: Sponsor Signature: _____

Evaluation of Results: Include measured results. (e Metrics)

Impact Areas:
Sales / Gross / Expenses / Net Profit / CSI /

PLEASE BE ADVISED
THIS ASSIGNMENT BY
IT'S SELF IS WORTH 100
POINTS. TAKE YOUR
TIME AND GET IT
CORRECT



